



Mackenzie County

REGULAR COUNCIL MEETING AGENDA

NOVEMBER 28, 2018

10:00 A.M.

**COUNCIL CHAMBERS
FORT VERMILION, AB**

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Wednesday, November 28, 2018
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

AGENDA

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CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	3
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the November 13, 2018 Regular Council Meeting	7
		b) Minutes of the November 27, 2018 Budget Council Meeting	29
		c) Business Arising out of the Minutes	
DELEGATIONS:	4.	a) Jake J. Wolfe – Driveway Standard Request for Variance (<i>see Agenda Item 11. a</i>) – 10:15 a.m.	
TENDERS:	5.	a) None	
PUBLIC HEARINGS:	6.	a) None	
GENERAL REPORTS:	7.	a) Disaster Recovery Program (DRP) Updates (Standing Item)	
AGRICULTURE SERVICES:	8.	a) b)	
COMMUNITY SERVICES:	9.	a) b)	
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		b)	Bylaw 1128-18 Land Use Bylaw Amendment for a Zoning Overlay to regulate the minimum and maximum setback for Signs along 100 Street in the hamlet of La Crete 75
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		b)	Fire Permit Requirements (Hazardous Smoke Conditions) 83
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COUNCIL COMMITTEE REPORTS:	15.	a)	Council Committee Reports (verbal)
		b)	Municipal Planning Commission Meeting Minutes 85
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CLOSED MEETING:	<i>Freedom of Information and Protection of Privacy Act Division 2, Part 1 Exceptions to Disclosure</i>		
	17.	a)	Union Negotiations (Standing Item) (s. 23, 24)

b)

c)

NOTICE OF MOTION: 18. a)

**NEXT MEETING
DATES:**

19. a) Budget Council Meeting
November 29, 2018
10:00 a.m.
Fort Vermilion Council Chambers

b) Budget Council Meeting
December 3, 2018
10:00 a.m.
Fort Vermilion Council Chambers

c) Regular Council Meeting
December 11, 2018
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 20. a) Adjournment



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 28, 2018
Presented By:	Carol Gabriel, Director of Legislative & Support Services
Title:	Minutes of the November 13, 2018 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the November 13, 2018, Regular Council Meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

Approved Council Meeting minutes are posted on the County website.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the minutes of the November 13, 2018 Regular Council Meeting be adopted as presented.

Author: C. Gabriel Reviewed by: CG CAO: _____

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**November 13, 2018
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT: Josh Knelsen Reeve
Walter Sarapuk Deputy Reeve
Jacquie Bateman Councillor
Peter F. Braun Councillor (left the meeting at 4:31 p.m.)
Cameron Cardinal Councillor
Eric Jorgensen Councillor
Anthony Peters Councillor (left the meeting at 4:35 p.m.)
Ernest Peters Councillor
Lisa Wardley Councillor

REGRETS: David Driedger Councillor

ADMINISTRATION: Len Racher Chief Administrative Officer
Byron Peters Deputy CAO
David Fehr Director of Operations
Doug Munn Director of Community Services
Fred Wiebe Director of Utilities
Carol Gabriel Director of Legislative & Support
Services/Recording Secretary
Grant Smith Agricultural Fieldman

ALSO PRESENT: Members of the public and the media.

Minutes of the Regular Council meeting for Mackenzie County held on November 13, 2018 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 18-11-877 MOVED by Deputy Reeve Sarapuk

That the agenda be approved with the following additions:

8. b) Stray Livestock

9. c) Smoke

CARRIED

**MINUTES FROM
PREVIOUS MEETING:**

3. a) Minutes of the October 24, 2018 Regular Council Meeting

MOTION 18-11-878

MOVED by Councillor Wardley

That the minutes of the October 24, 2018 Regular Council Meeting be adopted as presented.

CARRIED

3. b) Minutes of the November 6, 2018 Budget Council Meeting

MOTION 18-11-879

MOVED by Councillor E. Peters

That the minutes of the November 6, 2018 Budget Council Meeting be adopted as presented.

CARRIED

3. c) Business Arising out of the Minutes

None.

DELEGATIONS:

4. a) None

TENDERS:

5. a) None

GENERAL REPORTS:

7. a) CAO & Directors Report for October 2018

MOTION 18-11-880

MOVED by Councillor Braun

That the CAO and Directors reports for October 2018 be received for information.

CARRIED

Reeve Knelsen recessed the meeting at 10:38 a.m. and reconvened the meeting at 10:49 a.m.

**AGRICULTURE
SERVICES:**

8. a) Disposal of Dead Animals

MOTION 18-11-881

MOVED by Councillor Wardley

That the Mackenzie Regional Waste Management Commission be requested to investigate options regarding the disposal of dead animals.

CARRIED

GENERAL REPORTS:

7. b) Disaster Recovery Program (DRP) Updates (Standing Item)

MOTION 18-11-882

MOVED by Councillor Bateman

That a video be created to assist in advocating for the Disaster Recovery Program application for the May Wildfires.

CARRIED

AGRICULTURE SERVICES:

8. b) Stray Livestock (ADDITION)

MOTION 18-11-883
Requires Unanimous

MOVED by Deputy Reeve Sarapuk

That the stray livestock discussion be referred to the Agricultural Service Board for review and recommendation to Council.

CARRIED

UTILITIES:

12. a) Zama Lift Station Upgrade Project

MOTION 18-11-884
Requires 2/3

MOVED by Councillor Bateman

That the County reapply for grant funding in a future year for Zama Lift Station Upgrade Project.

CARRIED

UTILITIES:

12. b) Zama Water Treatment Improvements Project

MOTION 18-11-885
Requires 2/3

MOVED by Councillor Wardley

That the Zama Water Treatment Improvements Project be retendered with a project scope change.

CARRIED

**COMMUNITY
SERVICES:**

**9. a) La Crete Residential Waste Pickup Contract –
Request for Proposals**

MOTION 18-11-886

MOVED by Councillor Cardinal

That the La Crete Residential Waste Pickup Contract be tendered with the option of extension.

CARRIED

**9. b) Bluehills Waste Transfer Station Caretaker Contract
– Request for Proposals**

MOTION 18-11-887

MOVED by Councillor Braun

That the Bluehills Waste Transfer Station Caretaker contract be approved and that administration proceed with advertising the Request for Proposals with a closing date of December 10, 2018.

CARRIED

Reeve Knelsen recessed the meeting at 12:05 p.m. and reconvened the meeting at 1:00 p.m.

PUBLIC HEARING:

**6. a) Bylaw 1117-18 – Land Use Bylaw Amendment to
Amend the Yard – Front Regulation of the Fort
Vermilion Commercial Centre (FV-CC) Zoning
District**

Reeve Knelsen called the public hearing for Bylaw 1117-18 to order at 1:00 p.m.

Reeve Knelsen asked if the public hearing for proposed Bylaw 1117-18 was properly advertised. Byron Peters, Deputy CAO, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Byron Peters, Deputy CAO, presented the Bylaw and indicated that first reading was given on October 9, 2018.

The Fort Vermilion Streetscape Committee expressed concerns that the maximum setback of 3.0 meters (9.8 feet)

from property line along River Road is limiting for new businesses to utilize their lots.

In response to the concerns administration is presenting the streetscape regulations placed within the Fort Vermilion Commercial Centre "FV-CC" zoning for recommendation.

A local developer expressed concerns regarding front parking and the expected traffic flow in the rear of the building for a proposed (now approved) development. The developer also felt that the regulations were limiting in their ability to develop their lot to their expectations.

The Municipal Planning Commission feels that if the front setback is left to the discretion of the development authority that each use and development will be considered on an individual basis.

Reeve Knelsen asked if Council has any questions of the proposed Land Use Bylaw Amendment. There were no questions.

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1117-18. No submissions were received.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1117-18. There was no one was present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Bylaw 1117-18 at 1:02 p.m.

MOTION 18-11-888

MOVED by Councillor Wardley

That second reading be given to Bylaw 1117-18 being a Land Use Bylaw Amendment to amend the Yard – Front setback regulation of Section 9.23.3 Fort Vermilion Commercial Centre (FV-CC).

CARRIED

MOTION 18-11-889

MOVED by Councillor Braun

That third reading be given to Bylaw 1117-18 being a Land Use Bylaw Amendment to amend the Yard – Front setback

regulation of Section 9.23.3 Fort Vermilion Commercial Centre (FV-CC).

CARRIED

PUBLIC HEARING:

6. b) Bylaw 1118-18 Land Use Bylaw Amendment to add the definition of energy source and to add the regulation for the issuance of an Alberta remediation certificate for all energy use sites to section 8.62 and sections 9.1, 9.6, 9.7, 9.8, 9.23, 9.24, 9.25, 9.26, 9.28, 9.30, 9.31, 9.32, 9.33 and 9.35

Reeve Knelsen called the public hearing for Bylaw 1118-18 to order at 1:03 p.m.

Reeve Knelsen asked if the public hearing for proposed Bylaw 1117-18 was properly advertised. Byron Peters, Deputy CAO, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Byron Peters, Deputy CAO, presented the Bylaw and indicated that first reading was given on October 9, 2018.

The Province of Alberta has given municipalities the authority to pass and enforce bylaws in regards to Brownfield remediation. Currently the Province is working towards creating a Remedial Action Plan Guide, Site-Based Remediation Certificate Guide, and will be updating the application forms, guides and processes. These documents will be amended and ready for January 1, 2019 when the Remediation Certificate Amendment Regulation comes into effect. On June 1, 2018 the Province of Alberta passed Remediation Certificate Amendment Regulation; this new regulation under the Environmental Protection and Enhancement Act (EPEA) replaces the prior Remediation Certificate Regulation. This change will apply to all new spills, releases, newly discovered existing spills or releases found after January 1, 2019.

The proposed regulation will be added to the following zoning districts Agricultural (A), Rural Industrial Light (RIL), Rural Industrial General (RIG), Airport (AP), Fort Vermilion-Highway Commercial (FV-HC), Fort Vermilion – Light Industrial (FV-LI), Fort Vermilion – Heavy Industrial (FV-HI), La Crete – Highway

Commercial (LC-HC), La Crete – Light Industrial (LC-LI), La Crete – Heavy Industrial (LC-HI), Zama City – Industrial (Z-I), Zama City – Mixed Use (Z-MU) and Zama City Residential-Business (Z-RB) as a reflection of the energy uses within each district.

An Alberta remediation certificate must be presented to the County within three (3) years of vacating a property. It will be added as a condition in development permits.

Reeve Knelsen asked if Council has any questions of the proposed Land Use Bylaw Amendment. Council had the following questions/comments:

- *What does abandonment mean? No specific definition exists in the Land Use Bylaw.*
- *If we require a remediation certificate after three years the County will end up owning them.*

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1118-18. No submissions were received.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1118-18. There was no one was present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Bylaw 1118-18 at 1:07 p.m.

MOTION 18-11-890

MOVED by Councillor Braun

That second reading be given to Bylaw 1118-18 being a Land Use Bylaw Amendment to add the definition of energy source to Section 2.3.1 and to add the regulation for the issuance of an Alberta remediation certificates for all energy use sites to section 8.62 and sections 9.1, 9.6, 9.7, 9.8, 9.23, 9.24, 9.25, 9.26, 9.28, 9.30, 9.31, 9.32, 9.33 and 9.35.

DEFEATED

PUBLIC HEARING:

6. c) Bylaw 1119-18 Land Use Bylaw Amendment to add Funeral Home as a Discretionary Use in the Institutional “I” District

Reeve Knelsen called the public hearing for Bylaw 1119-18 to order at 1:14 p.m.

Reeve Knelsen asked if the public hearing for proposed Bylaw 1119-18 was properly advertised. Byron Peters, Deputy CAO, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Byron Peters, Deputy CAO, presented the Bylaw and indicated that first reading was given on October 9, 2018.

Mackenzie County administration has come across an oversight where funeral homes is not considered a use within the Institutional "I" zoning district. The intention of the zoning is to allow for a variety of public and private uses that provide medical, public safety, religious, and cultural services/amenities to the community.

Funeral Homes offer a place for funerals to be held and to keep bodies until burial or cremation.

Reeve Knelsen asked if Council has any questions of the proposed Land Use Bylaw Amendment. Council had the following questions/comments:

- Will the churches still be able to maintain their current practices? Yes. Without this amendment the churches would have been required to rezone their land to a zoning that allowed the use.

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1119-18. No submissions were received.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1119-18. There was no one was present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Bylaw 1119-18 at 1:16 p.m.

MOTION 18-11-891

MOVED by Councillor Braun

That second reading be given to Bylaw 1119-18 being a Land Use Bylaw Amendment to add Funeral Home as a discretionary use to the Institutional "I" zoning district.

CARRIED

MOTION 18-11-892

MOVED by Deputy Reeve Sarapuk

That third reading be given to Bylaw 1119-18 being a Land Use Bylaw Amendment to add Funeral Home as a discretionary use to the Institutional "I" zoning district.

CARRIED

PUBLIC HEARING:

6. d) Bylaw 1120-18 Land Use Bylaw Amendment to Rezone Plan 162 0091, Block 7, Lots 6, 7, 8 & 9 from Hamlet Residential 1B "H-R1B" to Hamlet Residential 2 "H-R2" (La Crete)

Reeve Knelsen called the public hearing for Bylaw 1120-18 to order at 1:17 p.m.

Reeve Knelsen asked if the public hearing for proposed Bylaw 1120-18 was properly advertised. Byron Peters, Deputy CAO, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Byron Peters, Deputy CAO, presented the Bylaw and indicated that first reading was given on October 9, 2018.

Mackenzie County has received a request to rezone Lots 6, 7, 8, and 9 within Block 7, Plan 162 0091 from Hamlet Residential 1B "H-R1B" to Hamlet Residential 2 "H-R2" in order to allow for four (4) separate 3 – unit dwelling – row buildings. The "H-R1B" zoning district does not allow multi-family units as a use.

The applicant would like to construct dwelling-rows because they match the surrounding neighbourhood. There are 14 other townhouse developments adjacent and to the south of the lots is a four (4) lot condominium development.

The intention of the Hamlet Residential 2 zoning district is for a mix of development between medium and high-density residential buildings.

Reeve Knelsen asked if Council has any questions of the proposed Land Use Bylaw Amendment. There were no questions.

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1120-18. No submissions were received.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1120-18. There was no one was present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Bylaw 1120-18 at 1:18 p.m.

MOTION 18-11-893

MOVED by Councillor Braun

That second reading be given to Bylaw 1120-18 being a Land Use Bylaw Amendment to rezone Plan 162 0091, Block 7, Lot 6, 7, 8 and 9 from Hamlet Residential 1B "H-R1B" to Hamlet Residential 2 "H-R2" to accommodate Dwelling – Row development.

CARRIED

MOTION 18-11-894

MOVED by Councillor A. Peters

That third reading be given to Bylaw 1120-18 being a Land Use Bylaw Amendment to rezone Plan 162 0091, Block 7, Lot 6, 7, 8 and 9 from Hamlet Residential 1B "H-R1B" to Hamlet Residential 2 "H-R2" to accommodate Dwelling – Row development.

CARRIED

9. b) Smoke (ADDITION)

MOTION 18-11-895

Requires Unanimous

MOVED by Councillor Wardley

That administration draft a bylaw that allows zero burning in the white zone without a permit and continue to work with Forestry for year round permitting.

Councillor Wardley requested a recorded vote.

In Favour

Councillor Cardinal
Councillor Wardley
Councillor Bateman

Opposed

Councillor E. Peters
Councillor A. Peters
Councillor Jorgensen

Councillor Braun
Deputy Reeve Sarapuk
Reeve Knelsen

DEFEATED

Reeve Knelsen recessed the meeting at 2:21 p.m. and reconvened the meeting at 2:30 p.m.

MOTION 18-11-896

MOVED by Councillor Jorgensen

That Motion 18-11-895 be rescinded.

CARRIED UNANIMOUSLY

MOTION 18-11-897

MOVED by Councillor Braun

That the smoke discussion be TABLED to the next meeting.

CARRIED

FINANCE:

10. a) High Level Cemetery Grant Funding

MOTION 18-11-898

MOVED by Councillor Wardley

That the High Level Cemetery be added to the Mackenzie County Cemetery Grant Program.

CARRIED

**PLANNING &
DEVELOPMENT:**

**13. a) Bylaw 1121-18 Plan Cancellation & Consolidation of
Plan 952 3371, Block 11, Lots 10, 11, 12 & 13**

MOTION 18-11-899

MOVED by Councillor E. Peters

That first reading be given to Bylaw 1121-18, being a Plan Cancellation and Consolidation Bylaw to cancel and consolidate Plan 952 3371, Block 11, Lots 10, 11, 12 & 13 into one lot.

CARRIED

MOTION 18-11-900

MOVED by Deputy Reeve Sarapuk

That second reading be given to Bylaw 1121-18, being a Plan Cancellation and Consolidation Bylaw to cancel and

consolidate Plan 952 3371, Block 11, Lots 10, 11, 12 & 13 into one lot.

CARRIED

MOTION 18-11-901
Requires Unanimous

MOVED by Councillor Wardley

That consideration be given to go to third reading of Bylaw 1121-18, being a Plan Cancellation and Consolidation Bylaw to cancel and consolidate Plan 952 3371, Block 11, Lots 10, 11, 12 & 13 into one lot, at this meeting.

CARRIED UNANIMOUSLY

MOTION 18-11-902

MOVED by Councillor Jorgensen

That third reading be given to Bylaw 1121-18, being a Plan Cancellation and Consolidation Bylaw to cancel and consolidate Plan 952 3371, Block 11, Lots 10, 11, 12 & 13 into one lot.

CARRIED

**PLANNING &
DEVELOPMENT:**

**13. b) Bylaw 1122-18 Plan Cancellation & Consolidation of
Plan 752 1580, Block 11, Lots 6, 7 & 8**

MOTION 18-11-903

MOVED by Councillor Wardley

That first reading be given to Bylaw 1122-18, being a Plan Cancellation and Consolidation Bylaw to cancel and consolidate Plan 752 1580, Block 11, Lots 6, 7 & 8 into one lot.

CARRIED

MOTION 18-11-904

MOVED by Councillor A. Peters

That second reading be given to Bylaw 1122-18, being a Plan Cancellation and Consolidation Bylaw to cancel and consolidate Plan 752 1580, Block 11, Lots 6, 7 & 8 into one lot.

CARRIED

MOTION 18-11-905
Requires Unanimous

MOVED by Deputy Reeve Sarapuk

That consideration be given to go to third reading of Bylaw

1122-18, being a Plan Cancellation and Consolidation Bylaw to cancel and consolidate Plan 752 1580, Block 11, Lots 6, 7 & 8 into one lot, at this meeting.

CARRIED UNANIMOUSLY

MOTION 18-11-906

MOVED by Councillor Jorgensen

That third reading be given to Bylaw 1122-18, being a Plan Cancellation and Consolidation Bylaw to cancel and consolidate Plan 752 1580, Block 11, Lots 6, 7 & 8 into one lot.

CARRIED

**PLANNING &
DEVELOPMENT:**

13. c) Bylaw 1123-18 Land Use Bylaw Amendment to Amend the Development Permit Appeal Periods to Reflect the Municipal Government Act Changes

MOTION 18-11-907

MOVED by Councillor Bateman

That first reading be given to Bylaw 1123-18 being a Land Use Bylaw Amendment to amend Sections 5.8.5, 5.15.4 and 6.3.2, to reflect the Municipal Government Act changes, increasing the appeal period for development permits from 14 days to 21 days, subject to public hearing input.

CARRIED

**PLANNING &
DEVELOPMENT:**

13. d) Bylaw 1124-18 Cannabis Consumption Bylaw

MOTION 18-11-908

MOVED by Councillor Braun

That first reading be given to Bylaw 1124-18 being the Cannabis Consumption Bylaw as AMENDED.

CARRIED

MOTION 18-11-909

MOVED by Councillor Wardley

That open houses be held in La Crete and Fort Vermilion regarding the Cannabis Consumption Bylaw prior to second reading.

CARRIED

**PLANNING &
DEVELOPMENT:**

**13. e) Moratorium on Applications for Road Allowances
for Non-Municipal Use**

MOTION 18-11-910

MOVED by Councillor Wardley

That a three (3) year moratorium be placed on the development of road allowances for non-municipal use until new policies and procedures are in place to determine priority, and future use.

CARRIED

**PLANNING &
DEVELOPMENT:**

**13. f) Inter-municipal Development Plan Exemption with
County of Northern Lights**

MOTION 18-11-911

MOVED by Councillor Braun

That the Minister of Municipal Affairs be requested to grant an exemption from the Inter-municipal Development Plan (IDP) requirements under the Municipal Government Act, pertaining to the County of Northern Lights and Mackenzie County as the entire area along one side of the common boundary is crown land.

CARRIED

**PLANNING &
DEVELOPMENT:**

**13. g) Inter-municipal Development Plan Exemption with
Municipal District of Opportunity No. 17**

MOTION 18-11-912

MOVED by Councillor Braun

That based on the fact that the entire joint boundary of Mackenzie County and the Municipal District of Opportunity No. 17 is composed entirely of federal and/or provincial crown land, the Reeve requests on behalf of Council that the Minister exempt Mackenzie County from the requirement of Section 631 of the Municipal Government Act that requires Mackenzie County to have an Inter-municipal Development Plan together with the Municipal District of Opportunity No. 17.

CARRIED

ADMINISTRATION:

**14. a) Bylaw 1083-17 Organizational and Procedural
Matters of Council, Council Committees and
Councillors**

MOTION 18-11-913
Requires 2/3

MOVED by Deputy Reeve Sarapuk

That third reading be given to Bylaw 1083-17 being the organizational and procedural bylaw for Mackenzie County.

CARRIED

ADMINISTRATION:

14. b) Bylaw 1125-18 Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members

MOTION 18-11-914
Requires 2/3

MOVED by Councillor Wardley

That first reading be given to Bylaw 1125-18 being the Honorariums and Related Expense Reimbursement Bylaw for Councillors and Approved Committee Members as presented.

CARRIED

MOTION 18-11-915

MOVED by Councillor Wardley

That administration prepare a first quarter comparison using 2018 and 2019 rates on 2019 claims for Council honoraria and expenses.

CARRIED

MOTION 18-11-916
Requires 2/3

MOVED by Councillor Braun

That second reading be given to Bylaw 1125-18 being the Honorariums and Related Expense Reimbursement Bylaw for Councillors and Approved Committee Members.

CARRIED

MOTION 18-11-917
Requires Unanimous

MOVED by Councillor Cardinal

That consideration be given to go to third reading of Bylaw 1125-18 being the Honorariums and Related Expense Reimbursement Bylaw for Councillors and Approved Committee Members, at this meeting.

CARRIED UNANIMOUSLY

MOTION 18-11-918
Requires 2/3

MOVED by Deputy Reeve Sarapuk

That third reading be given to Bylaw 1125-18 being the Honorariums and Related Expense Reimbursement Bylaw for Councillors and Approved Committee Members.

CARRIED

ADMINISTRATION:

14. c) Caribou Mountains Wildland Provincial Park Advisory Committee

MOTION 18-11-919

MOVED by Councillor Jorgensen

That a letter be sent to Calvin McLeod, Regional Director – Parks Northwest Region, Alberta Environment & Parks, requesting that a Caribou Mountains Wildland Provincial Park Advisory Committee meeting be called and be held in Fort Vermilion.

CARRIED

ADMINISTRATION:

14. d) January Council Meeting Dates

MOTION 18-11-920

Requires Unanimous

MOVED by Councillor Braun

That the January Council meetings be cancelled, rescheduled, or added as follows:

- Cancel - January 8, 2019 Regular Council Meeting
- Reschedule – January 22, 2019 Committee of the Whole Meeting to January 15, 2019
- Reschedule – January 23, 2019 Regular Council Meeting to January 16, 2019
- Add – January 14, 2019 Budget Council Meeting

CARRIED UNANIMOUSLY

ADMINISTRATION:

14. e) Tallcree/La Crete Pipeline Working Group

MOTION 18-11-921

MOVED by Councillor A. Peters

That Councillor Braun be appointed as the municipal representative on the Tallcree/La Crete Pipeline Working Group.

CARRIED

ADMINISTRATION:

14. f) Caribou (Standing Item)

Councillor Braun stepped out of the meeting at 3:38 p.m.

MOTION 18-11-922

MOVED by Councillor A. Peters

That the caribou update be received for information.

CARRIED

Reeve Knelsen recessed the meeting at 3:39 p.m. and reconvened the meeting at 3:47 p.m. with all members present.

CLOSED MEETING:

17. Closed Meeting

MOTION 18-11-923

MOVED by Councillor Braun

That Council move into a closed meeting at 3:47 p.m. to discuss the following:

17. a) Town of Rainbow Lake – Revenue Sharing Agreement Negotiations (*FOIP, Div. 2, Part 1, s. 21, 24*)
17. b) Frontier Veterinary Services Ltd. Agreement (*FOIP, Div. 2, Part 1, s. 16, 24, 25*)
17. b) Union Negotiations (Standing Item) (*FOIP, Div. 2, Part 1, s. 23, 24*)

CARRIED

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Councillors
- Len Racher, Chief Administrative Officer
- Byron Peters, Deputy Chief Administrative Officer
- Carol Gabriel, Director of Legislative & Support Services

Councillor Braun left the meeting at 4:31 p.m.

Councillor A. Peters left the meeting at 4:35 p.m.

MOTION 18-11-924

MOVED by Councillor Jorgensen

That Council move out of a closed meeting at 4:54 p.m.

CARRIED

17. a) Town of Rainbow Lake – Revenue Sharing Agreement Negotiations

MOTION 18-11-925

MOVED by Deputy Reeve Sarapuk

That Town of Rainbow Lake – Revenue Sharing Agreement Negotiations be TABLED to the next meeting for more information.

CARRIED

17. b) Frontier Veterinary Services Ltd. Agreement

MOTION 18-11-926

MOVED by Councillor Jorgensen

That the Agricultural Service Board be authorized to enter into a two-year agreement with Frontier Veterinary Services Ltd. as presented.

CARRIED

17. c) Union Negotiations

MOTION 18-11-927

MOVED by Councillor Wardley

That the union negotiations update be received for information.

CARRIED

**COUNCIL COMMITTEE
REPORTS:**

15. a) Council Committee Reports (verbal)

MOTION 18-11-928

MOVED by Councillor Wardley

That the Council Committee reports be received for information.

CARRIED

**COUNCIL COMMITTEE
REPORTS:**

15. b) Community Services Committee Meeting Minutes

MOTION 18-11-929

MOVED by Councillor Cardinal

That the Community Services Committee meeting minutes of October 16, 2018 be received for information.

CARRIED

**COUNCIL COMMITTEE
REPORTS:**

15. c) Finance Committee Meeting Minutes

MOTION 18-11-930

MOVED by Deputy Reeve Sarapuk

That the unapproved Finance Committee meeting minutes of October 25, 2018 be received for information.

CARRIED

**COUNCIL COMMITTEE
REPORTS:**

15. d) Land Stewardship Committee Meeting Minutes

MOTION 18-11-931

MOVED by Councillor Jorgensen

That the Land Stewardship Committee meeting minutes of October 18, 2018 be received for information.

CARRIED

**COUNCIL COMMITTEE
REPORTS:**

15. e) Municipal Planning Commission Meeting Minutes

MOTION 18-11-932

MOVED by Councillor Bateman

That the Municipal Planning Commission meeting minutes of October 11, 2018 and October 30, 2018 be received for information.

CARRIED

**COUNCIL COMMITTEE
REPORTS:**

15. f) Tompkins Crossing Committee Meeting Minutes

MOTION 18-11-933

MOVED by Councillor E. Peters

That the Tompkins Crossing Committee unapproved minutes of the October 19, 2018 be received for information.

CARRIED

**COUNCIL COMMITTEE
REPORTS:**

15. g) Agricultural Service Board Meeting Minutes

MOTION 18-11-934

MOVED by Councillor E. Peters

That the Agricultural Service Board meeting minutes of November 2, 2018 be received for information.

CARRIED

**INFORMATION /
CORRESPONDENCE:**

16. a) Information/Correspondence

MOTION 18-11-935

MOVED by Councillor Wardley

That Mackenzie County sponsor the 2019 Growing the North Conference at a Bronze Sponsorship level.

CARRIED

MOTION 18-11-936

MOVED by Councillor Wardley

That Councillor Cardinal and Councillor Jorgensen be authorized to attend the First Nations Consultation Technical Engagement Session with Municipalities on November 15, 2018 in Edmonton.

CARRIED

MOTION 18-11-937

MOVED by Councillor Jorgensen

That the information/correspondence items be received for information.

CARRIED

NOTICE OF MOTION:

18. a) None

NEXT MEETING DATE:

19. a) Next Meeting Dates

Budget Council Meeting
November 27, 2018
10:00 a.m.
Fort Vermilion Council Chambers

Regular Council Meeting
November 28, 2018
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT:

20. a) Adjournment

MOTION 18-11-938

MOVED by Deputy Reeve Sarapuk

That the Council meeting be adjourned at 5:09 p.m.

CARRIED

These minutes will be presented to Council for approval on November 28, 2018.

Joshua Knelsen
Reeve

Len Racher
Chief Administrative Officer

UNAPPROVED



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 28, 2018
Presented By:	Carol Gabriel, Director of Legislative & Support Services
Title:	Minutes of the November 27, 2018 Budget Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the November 27, 2018, Budget Council Meeting will be presented at the Council meeting for approval.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

Approved Council Meeting minutes are posted on the County website.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the minutes of the November 27, 2018 Budget Council Meeting be adopted as distributed.

Author: C. Gabriel **Reviewed by:** CG **CAO:** _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 28, 2018
Presented By:	Bill McKennan, Director of Finance
Title:	Bylaw 1127-18 Short Term Borrowing

BACKGROUND / PROPOSAL:

The County has a line of credit with Alberta Treasury Branch. The main purpose of this line of credit is to ensure cash is available to meet the County’s financial obligations. The County has not in recent years utilized its line of credit and it is not anticipated that it will be utilized during 2019, however it is good financial planning to have it in place if required.

Finance prepares monthly investment reports to monitor levels of cash, near-cash (T-bills), short and long-term investments. In turn, this report assists our projection of cash flows in the near and intermediate term. Cash flow projections are prepared in order to determine the estimated levels of funds required on a monthly basis to meet the County’s financial obligations and invest the estimated available funds in order to maximize the County’s investment income.

Draws on this line of credit will only occur if required and are automatically repaid as deposits are made on our account.

OPTIONS & BENEFITS:

Review of the internally prepared projected cash flow reports indicates that the County has adequate cash flow. It is recommended that Council approve a short-term borrowing bylaw for \$2,000,000 should additional funds be needed in the future.

The proposed bylaw is attached to this report. Under the Municipal Government Act there is no requirement for advertising of the bylaw since the term is under one-year.

Author: Bill McKennan Reviewed by: _____ CAO: _____

COSTS & SOURCE OF FUNDING:

If the County borrows these funds, interest will be charged and recorded to operating expenses.

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

N/A

RECOMMENDED ACTION:

Motion 1

- Simple Majority Requires 2/3 Requires Unanimous

That first reading be given to Bylaw 1127-18, being a bylaw authorizing the short-term borrowing of funds.

Motion 2

- Simple Majority Requires 2/3 Requires Unanimous

That second reading be given to Bylaw 1127-18, being a bylaw authorizing the short-term borrowing of funds.

Motion 3

- Simple Majority Requires 2/3 Requires Unanimous

That consideration be given to go to third reading of Bylaw 1127-18, being a bylaw authorizing the short-term borrowing of funds, at this meeting

Motion 4

- Simple Majority Requires 2/3 Requires Unanimous

That third reading be given to Bylaw 1127-18, being a bylaw authorizing the short-term borrowing of funds.

Author: Bill McKennan Reviewed by: _____ CAO: _____

BYLAW NO. 1127-18

**BEING A BYLAW OF THE
MACKENZIE COUNTY IN THE PROVINCE OF ALBERTA,
TO AUTHORIZE THE SHORT-TERM BORROWING OF FUNDS,
FROM TIME TO TIME, AS MAY BE NECESSARY TO MEET THE
OPERATING AND CAPITAL OBLIGATIONS OF
MACKENZIE COUNTY**

WHEREAS, under the authority and pursuant to the provisions of the Municipal Government Act, Revised Statutes of Alberta, 2000, Chapter M-26, the Council may pass a bylaw to borrow money on a short-term basis for the financing of an operating expenditure and/or capital property expenditure; and

WHEREAS, it is deemed proper and expedient for the Council of Mackenzie County to authorize the Reeve and Chief Administrative Officer or designate to borrow sums considered necessary to meet the current operating expenditures and capital obligations of the Corporation as per the approved annual budgets.

NOW THEREFORE, the Council of Mackenzie County, hereinafter called the "Corporation", in the Province of Alberta, duly assembled, enacts as follows:

1. That the Council of the Corporation does authorize borrowing from ATB Financial a sum or sums not exceeding Two Million (\$2,000,000.00) Dollars, which the Council deems necessary to expend to meet the current operating expenditures and capital obligations of the Corporation, until such time taxes levied or to be levied therefore can be collected, or as grants can be received from the Province of Alberta or Government of Canada, and as the Corporation applies for and receives funds by way of issuance of long-term debenture, and to pay or agree to pay interest on the sum or sums so borrowed either in advance or at maturity, and in either case after maturity, at such rate as may be agreed upon from time to time between Council and ATB Financial.
2. That the sum or sums so borrowed be evidenced and secured by the promissory note or notes of the Reeve and Chief Administrative Officer or designate of the Corporation given on its behalf, and the said Reeve and Chief Administrative Officer or designate are hereby authorized and empowered to execute and give such promissory note or notes as may be required by ATB Financial and to determine and agree upon from time to time the rate of interest applicable to the amount of same borrowed hereunder, remaining from time to time outstanding.
3. That the Council of the Corporation does hereby pledge to ATB Financial security for the money borrowed hereunder, unpaid taxes and penalties on taxes assessed and/or levied by the Corporation in previous years together with penalties thereon and taxes assessed or to be assessed and/or to be levied for the current year and the following year, equal only to the amount of used

promissory note or notes including interest but not to exceed the sum of Two Million (\$2,000,000.00) Dollars.

4. The Corporation shall deposit in an account with the said ATB Financial the amount of said taxes, penalties and other designated revenues as collateral security for the money to be borrowed hereunder and interest thereon, and the sum shall be applied as necessary in payment of monies borrowed hereunder and interest thereon.
5. That the said ATB Financial shall not be restricted to the said taxes, penalties and other designated revenues for the payment of the monies borrowed as aforesaid, or to be bound to wait until such taxes, penalties and other designated revenues can be collected, or be required to see that the said taxes, penalties and other designated revenues are deposited as aforesaid.
6. That nothing herein contained shall waive, prejudicially affect or exclude any right, power, benefit or security by statute, common law or otherwise given to or implied in favour of the said ATB Financial.
7. This Bylaw shall come in effect on January 1, 2019 and expire on December 31, 2019.

READ a first time this ____ day of _____ 2018.

READ a second time this ____ day of _____ 2018.

READ a third time and finally passed this ____ day of _____ 2018.

Joshua Knelsen
Reeve

Lenard Racher
Chief Administrative Officer



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 28, 2018
Presented By:	Bill McKennan, Director of Finance
Title:	Financial Reports – January 1, 2018 to October 31, 2018

BACKGROUND / PROPOSAL:

The Finance Department provides financial reports to Council as per policy.

OPTIONS & BENEFITS:

Financial Reports to Council

Council shall receive the following reports quarterly:

- Statement comparing actual operating revenues and expenditures to budget for the year-to-date
- A report of funds invested in term deposits and other securities
- Project progress reports including expenditures to budget for the year-to-date

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

N/A

Author: J Batt **Reviewed by:** _____ **CAO:** _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the financial reports for the period of January 1, 2018 to October 31, 2018 be received for information.

Author: J Batt Reviewed by: _____ CAO: _____

Mackenzie County Statement of Operations by Object January 1, 2018-October 31,2018

	2017 Actual	2018 Actual	2018	\$ Variance	% Variance
	Total	Total	Budget	(Remaining)	(Remaining)
OPERATING REVENUES					
100-Municipal Taxes	\$23,443,283	\$24,408,516	\$24,555,587	\$147,087	1%
101-Lodge Requisition	\$455,825	\$575,014	\$581,534	\$6,520	1%
102-School Requisition	\$6,521,520	\$6,138,857	\$6,172,537	\$33,680	1%
124-Frontage	\$103,557	\$113,316	\$103,250	(\$10,066)	-10%
261-Ice Bridge	\$130,000	\$145,780	\$140,000	(\$5,780)	-4%
420-Sales of goods and services	\$577,825	\$836,993	\$498,400	(\$338,593)	-68%
421-Sale of water - metered	\$3,075,611	\$2,332,052	\$3,122,445	\$790,698	25%
422-Sale of water - bulk	\$998,789	\$767,389	\$952,050	\$184,661	19%
424-Sale of land	\$8,000	\$12,520		(\$12,520)	0%
510-Penalties on taxes	\$1,003,335	\$1,003,206	\$1,300,000	\$296,794	23%
511-Penalties of AR and utilities	\$59,519	\$22,288	\$65,750	\$43,462	66%
520-Licenses and permits	\$46,704	\$45,113	\$39,000	(\$6,113)	-16%
521-Offsite levy	\$21,851	\$25,866		(\$25,866)	0%
522-Municipal reserve revenue	\$70,980	\$73,738	\$60,000	(\$13,738)	-23%
526-Safety code permits	\$241,453	\$194,406	\$225,000	\$30,594	14%
525-Subdivision fees	\$30,350	\$40,944	\$35,000	(\$5,944)	-17%
530-Fines	\$22,685	\$16,951	\$50,000	\$33,049	66%
531-Safety code fees	\$9,764	\$8,009	\$9,000	\$991	11%
550-Interest revenue	\$452,659	\$416,153	\$500,000	\$83,847	17%
560-Rental and lease revenue	\$127,969	\$146,551	\$125,500	(\$21,051)	-17%
570-Insurance proceeds	\$3,234			\$0	0%
592-Well drilling revenue		\$134,134		(\$134,134)	0%
597-Other revenue	\$124,614	\$40,696	\$55,500	\$14,804	27%
598-Community aggregate levy	\$118,216	\$0	\$80,000	\$108,273	135%
630-Sale of non-TCA equipment	\$16,146	\$2,418		(\$2,418)	0%
790-Tradeshaw Revenues	\$23,248	\$24,863	\$30,000	\$5,138	17%
830-Federal grants			\$36,000	\$36,000	100%
840-Provincial grants	\$788,122	\$477,471	\$1,475,450	\$997,979	68%
Transfer from reserves			3133683		
TOTAL REVENUE	\$38,502,260	\$38,003,243	\$43,345,686	\$2,330,196	6%
OPERATING EXPENSES					
110-Wages and salaries	\$7,108,121	\$5,311,434	\$7,449,750	\$2,138,316	29%
132-Benefits	\$1,377,797	\$1,249,048	\$1,530,550	\$281,502	18%
136-WCB contributions	\$78,085	\$88,660	\$115,500	\$26,840	23%
142-Recruiting	\$19,227	\$10,883	\$15,000	\$4,117	27%
150-Isolation cost	\$92,184	\$76,856	\$100,900	\$24,044	24%
151-Honoraria	\$579,179	\$431,300	\$684,200	\$252,900	37%
211-Travel and subsistence	\$343,183	\$314,506	\$419,900	\$105,394	25%
212-Promotional expense	\$71,341	\$49,174	\$84,000	\$34,826	41%
214-Memberships & conference fees	\$130,382	\$106,863	\$157,550	\$50,687	32%
215-Freight	\$93,365	\$58,555	\$116,000	\$57,445	50%
216-Postage	\$53,504	\$40,820	\$46,550	\$5,730	12%
217-Telephone	\$123,156	\$97,666	\$144,010	\$46,344	32%
221-Advertising	\$72,961	\$62,951	\$72,850	\$9,899	14%
223-Subscriptions and publications	\$7,630	\$5,635	\$11,650	\$6,015	52%
231-Audit fee	\$75,600	\$126,700	\$90,000	(\$36,700)	-41%
232-Legal fee	\$109,152	\$40,827	\$85,000	\$44,173	52%
233-Engineering consulting	\$56,742	\$108,618	\$169,000	\$60,382	36%
235-Professional fee	\$1,582,817	\$1,294,262	\$1,655,900	\$361,638	22%
236-Enhanced policing fee	\$150,067	\$35,750	\$312,600	\$276,850	89%
239-Training and education	\$84,345	\$72,130	\$151,200	\$79,070	52%
242-Computer programming	\$89,701	\$66,560	\$122,100	\$55,540	45%
251-Repair & maintenance - bridges	\$75,406	\$1,722	\$42,000	\$40,278	96%
252-Repair & maintenance - buildings	\$153,643	\$87,482	\$206,250	\$118,768	58%
253-Repair & maintenance - equipment	\$344,519	\$314,205	\$363,200	\$48,995	13%
255-Repair & maintenance - vehicles	\$119,764	\$86,695	\$129,800	\$43,105	33%
258-Contract graders	\$110,488	\$82,121	\$150,850	\$68,729	46%
259-Repair & maintenance - structural	\$1,643,522	\$1,143,461	\$1,888,050	\$744,589	39%
261-Ice bridge construction	\$131,094	\$129,720	\$130,000	\$280	0%

Mackenzie County Statement of Operations by Object January 1, 2018-October 31,2018

	2017 Actual	2018 Actual	2018	\$ Variance	% Variance
	Total	Total	Budget	(Remaining)	(Remaining)
262-Rental - building and land	\$28,746	\$37,205	\$65,800	\$28,595	43%
263-Rental - vehicle and equipment	\$73,965	\$69,022	\$89,350	\$20,328	23%
266-Communications	\$103,920	\$80,526	\$119,100	\$38,574	32%
271-Licenses and permits	\$9,850	\$3,903	\$12,900	\$8,997	70%
272-Damage claims	\$3,560		\$5,000	\$5,000	100%
274-Insurance	\$398,646	\$299,852	\$322,800	\$22,948	7%
342-Assessor fees	\$286,581	\$101,388	\$260,000	\$158,612	61%
290-Election cost	\$12,372		\$5,000	\$5,000	100%
511-Goods and supplies	\$1,107,408	\$589,426	\$881,700	\$292,274	33%
521-Fuel and oil	\$817,731	\$650,565	\$815,050	\$164,485	20%
531-Chemicals and salt	\$321,301	\$319,854	\$341,800	\$21,946	6%
532-Dust control	\$545,077	\$885,185	\$1,065,000	\$179,815	17%
533-Grader blades	\$214,340	\$62,889	\$144,000	\$81,111	56%
534-Gravel (apply; supply and apply)	\$1,611,653	\$2,964,158	\$3,961,000	\$996,842	25%
543-Natural gas	\$88,256	\$83,980	\$92,750	\$8,770	9%
544-Electrical power	\$668,089	\$545,494	\$672,350	\$126,856	19%
550-Carbon Tax	\$73,658	\$78,082	\$112,500	\$34,418	31%
710-Grants to local governments	\$1,336,499	\$1,314,879	\$1,721,400	\$406,522	24%
735-Grants to other organizations	\$2,063,041	\$1,921,981	\$2,222,819	\$300,838	14%
747-School requisition	\$6,512,618	\$4,646,868	\$6,172,537	\$1,525,669	25%
750-Lodge requisition	\$461,788	\$581,534	\$581,534	\$0	0%
DIP Requisition			\$42,379	\$0	0%
810-Interest and service charges	\$24,104	\$16,733	\$25,000	\$8,267	33%
831-Interest - long term debt	\$510,030	\$265,439	\$472,500	\$207,061	44%
832-Principle - Long term debt	\$1,691,602	\$1,176,504	\$1,926,300	\$749,796	39%
Non TCA Projects	\$1,316,224	\$1,125,632	\$2,708,576	\$1,676,496	62%
Bad Debt/Tax Cancellation /Write off	\$49,552	\$3,725	\$646,000	\$646,000	0%
Contributed to Capital Reserve	\$2,426,751	\$1,416,181	\$1,416,181	\$0	0%
TOTAL EXPENSES	\$37,634,337	\$30,735,604	\$43,345,686	\$10,342,484	27%
EXCESS (DEFICIENCY)	\$867,923	\$7,267,639	\$0		

Investment Report at the period ending October 31, 2018

Reconciled Bank Balance on October 31, 2018

Reconciled Bank Balance \$ 2,077,323.89

Investment Values on October 31, 2018

Short term investments (EM0-0377-A)	\$	11,959,506.89	
Short term T-Bill (1044265-26)	\$	241,902.26	
Long term investments (EM0-0374-A)	\$	8,293,522.66	
Short term notice on amount 31 days	\$	6,217,919.92	
Short term notice on amount 60 days	\$	15,449.52	
Short term notice on amount 90 days	\$	24,845.82	
Vision Credit Union - 30 to 59 Days	\$	1,710,463.57	
Vision Credit Union - 2 year	\$	2,074,680.00	

Total Investments **\$ 30,538,290.64**

Total Bank Balance and Investements **\$ 32,615,614.53**

These balances include
'market value changes'.

Revenues

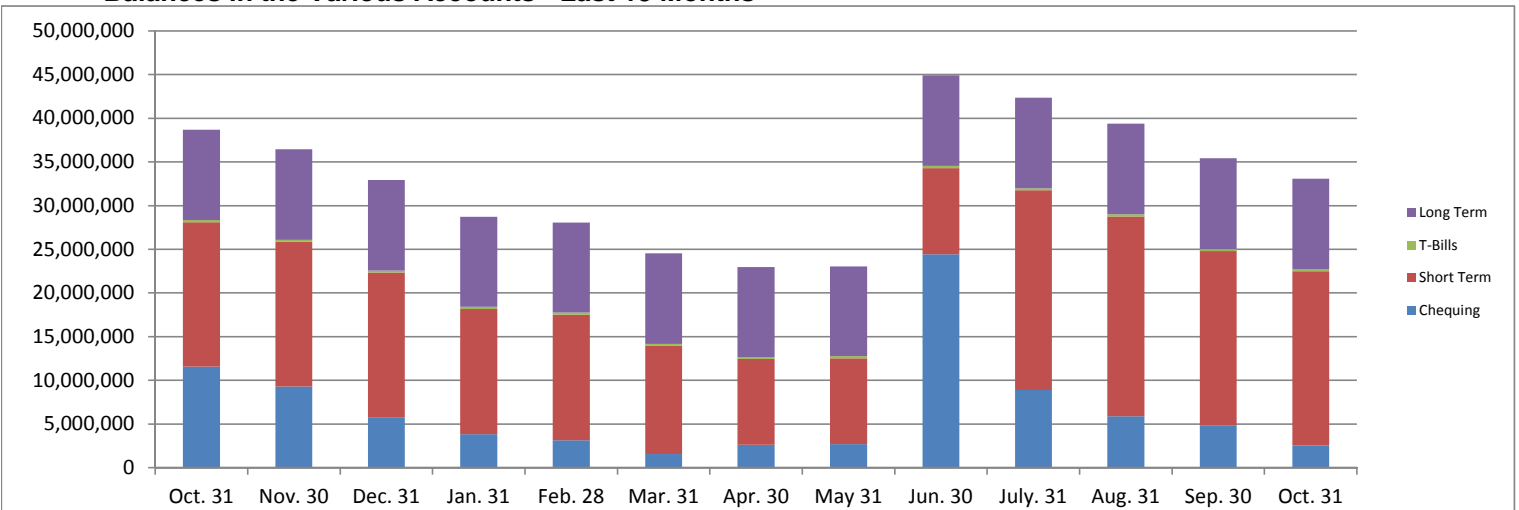
Interest received from investments
Interest accrued from investments but not received.

	YTD	Short Term YTD	Long Term YTD
\$	416,836.72	\$ 279,285.20	\$ 137,551.52
\$	154,851.55	\$ 62,012.43	\$ 92,839.12
\$	571,688.27	\$ 341,297.63	\$ 230,390.64

Interest received, chequing account
Total interest revenues before investment manager fees
Deduct: investment manager fees for investments
Total interest revenues after investment manager fees

\$	93,177.81	\$ 93,177.81	
\$	664,866.08	\$ 434,475.44	\$ 230,390.64
\$	(25,769.35)	\$ (3,249.33)	\$ (22,520.02)
\$	639,096.73	\$ 431,226.11	\$ 207,870.62

Balances in the Various Accounts - Last 13 Months



Non-TCA Projects 2018 INCLUDING CARRY FORWARDS

Project Description	TOTAL PROJECT BUDGET	TOTAL COSTS	2018 BUDGET	2018 Costs Processed as of November 13, 2018	2018 REMAINING BUDGET as of November 13, 2018	Outstanding Costs not included in 2018 Costs to date	% Project Completed	Directors Comments
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(12) - Administration Department

Wolf bounty (CF 2016)	\$100,000	\$75,068	\$51,520	\$26,588	\$24,932	\$3,000		Ongoing
Caribou/Industry Protection Strategy (CF 2016)	\$380,000	\$355,159	\$46,227	\$21,386	\$24,841			Ongoing
Cumulative Effects Assessment Study (CF 2017)	\$269,426	\$91,694	\$269,426	\$91,694	\$177,732			Ongoing
Information Technology Budget (2018)	\$48,000	\$17,322	\$48,000	\$17,322	\$30,678	\$1,500		To be completed by year end
Building Maintenance Lifecycle Plan (2018)	\$28,000	\$0	\$28,000	\$0	\$28,000	\$13,514	100	Complete - underspent
Building Appraisals (2018)	\$40,000	\$0	\$40,000	\$0	\$40,000	\$27,437	100	Complete - underspent
FV - Asset Management (2018)	\$45,000	\$0	\$45,000	\$0	\$45,000			Ongoing
ZA - FRIAA Firesmart Program (2018)	\$354,960	\$295,470	\$354,960	\$295,470	\$59,490		100	Complete - underspent

Total department 12

\$1,265,386	\$834,712	\$883,133	\$452,460	\$430,674
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(23) - Fire Department

FV - Fire Dept Training Props (2018)	\$30,000	\$0	\$30,000	\$0	\$30,000		40	Awaiting 50%. Funding from Fort Vermilion Fire Department
LC - Fire Dept Training Props (2018)	\$35,000	\$17,573	\$35,000	\$17,573	\$17,427		90	LCFD recently completed project for 2018 awaiting invoice
Supplies for 2006 Ford Ambulance (2018)	\$3,000	\$411	\$3,000	\$411	\$2,589		100	Complete

Total department 23

\$68,000	\$17,984	\$68,000	\$17,984	\$50,016
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(26) - Enforcement

Radar Lazer - Portable (2018)	\$4,200	\$0	\$4,200	\$0	\$4,200	\$4,199		Complete-equipment is on order
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Total department 23

\$4,200	\$0	\$4,200	\$0	\$4,200
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(32) - Public Works

ZA - Aspen Drive Ditch Repair (CF 2016)	\$60,000	\$5,400	\$60,000	\$5,400	\$54,600			Ongoing
LC & FV - Road Disposition - Survey Work (CF 2014)	\$50,000	\$9,321	\$41,359	\$680	\$40,679		15	Ongoing
Assumption Hill Improvement (ditching) (CF 2014)	\$20,000	\$2,710	\$17,290	\$0	\$17,290		10	Planning Stages
Zama Road LOC (CF 2016)	\$100,000	\$0	\$100,000	\$0	\$100,000		100	Unable to obtain LOC
Rocky Lane Oil Dust Control (CF 2017)	\$125,000	\$124,861	\$125,000	\$124,861	\$139		100	Complete
Oil Dust Control Willson Prairie Road (2018)	\$84,375	\$83,355	\$84,375	\$83,355	\$1,020		100	Complete
Oil Dust Control Isaac Dycks Subdivision (2018)	\$50,625	\$49,948	\$50,625	\$49,948	\$677		100	Complete

Total department 32

\$490,000	\$275,595	\$478,649	\$264,244	\$214,405
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(33) - Airport

Airport Master Plan (CF 2016)	\$75,000	\$8,504	\$66,496	\$0	\$66,496			Engaging Engineer to review
FV Airport Development (CF 2016)	\$16,382	\$7,213	\$9,169	\$0	\$9,169			Under Review

Total department 33

\$91,382	\$15,716	\$75,666	\$0	\$75,666
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(41) - Water

LC -La Crete Future Water Supply Concept (2018)	\$200,000	\$9,090	\$200,000	\$9,090	\$190,910		5	Project scope details need to be finished
Water Diversion License Review	\$35,000	\$13,693	\$35,000	\$13,693	\$21,307	\$833	50	Contact with Alberta Environment is ongoing

Total department 41

\$235,000	\$22,782	\$235,000	\$22,782	\$212,218
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Non-TCA Projects 2018 INCLUDING CARRY FORWARDS

Project Description	TOTAL PROJECT BUDGET	TOTAL COSTS	2018 BUDGET	2018 Costs Processed as of November 13, 2018	2018 REMAINING BUDGET as of November 13, 2018	Outstanding Costs not included in 2018 Costs to date	% Project Completed	Directors Comments
(42) - Sewer								
LC - Future Utility Servicing Plan (2018)	\$85,000	\$61,229	\$85,000	\$61,229	\$23,771	\$3,511	95	Two open houses held, working on finishing report
Total department 42	\$85,000	\$61,229	\$85,000	\$61,229	\$23,771			
(43) - Solid Waste Disposal								
FV - Transfer Station Composting Program (CF 2015)	\$5,000	\$0	\$5,000	\$0	\$5,000		0	No work completed in 2018. Plans to cancel project
LC - Transfer Station Composting Program (CF 2015)	\$5,000	\$0	\$5,000	\$0	\$5,000		0	No work completed in 2018. Plans to cancel project
LC - Waste Packer Plan (CF 2015)	\$5,000	\$0	\$5,000	\$0	\$5,000		0	No work completed in 2018. Plans to cancel project
Waste Bins 40 & 6 yd (2018)	\$20,000	\$19,550	\$20,000	\$19,550	\$450		100	Completed
Total department 43	\$35,000	\$19,550	\$35,000	\$19,550	\$15,450			
(61) - Planning & Development Department								
Infrastructure Master Plans (CF 2016)	\$240,800	\$228,241	\$12,559	\$0	\$12,559		90	Review Documents and take to Council for approval
Rural Addressing Signs (CF 2015)	\$341,400	\$337,884	\$35,000	\$31,484	\$3,516		100	Quality Assurance/Quality Control Check
Natural Disaster Mitigation Program (CF 2017)	\$105,000	\$27,642	\$105,000	\$27,642	\$77,358	\$1,464	80	Site Assessment Complete/ Draft report due November for review
Municipal Census (2018)	\$142,500	\$136,789	\$142,500	\$136,789	\$5,711		100	Census Data completed/Variance sent to Minister for review and approval
MuniSight Software - GIS (2018)	\$98,000	\$90,000	\$98,000	\$90,000	\$8,000		100	Interface user friendly/Users being added/Bugs being corrected
Seven (7) Intermunicipal Development Plan and Intermunicipal Collaborative Framework (2018)	\$350,000	\$2,030	\$350,000	\$2,030	\$347,970		5	Began discussion with all adj. Municipalities, IDP exemption will be done for 3 Municipalities
Total department 61	\$1,277,700	\$822,586	\$743,059	\$287,945	\$455,114			
(63) - Agricultural Services Department								
Dell Tough Book and software (2018)	\$20,500	\$659	\$20,500	\$659	\$19,841	\$4,500		Awaiting Software
Paint MARA Building (2018)	\$10,000	\$9,500	\$10,000	\$9,500	\$500		100	Completed
Irrigation District Feasibility Study	\$30,000	\$0	\$30,000	\$0	\$30,000			Ongoing
Total department 63	\$60,500	\$10,159	\$60,500	\$10,159	\$50,341			
(71) - Recreation								
ZA - Hall Electrical Upgrades (CF 2015/2016)	\$31,887	\$28,405	\$7,414	\$3,933	\$3,482			Ongoing
FV - Facility Security Camera System (2018)	\$3,000	\$1,360	\$3,000	\$1,360	\$1,640		100	Complete
LC - 2 Sets of Mini Nets & Portable Boards (2018)	\$8,500	\$0	\$8,500	\$0	\$8,500			No progress to date
LC - 2 Heaters for Bleachers (2018)	\$6,500	\$0	\$6,500	\$0	\$6,500			Complete
LC - Ice Rink Foam Dividers (CF 2017)	\$4,987	\$4,871	\$116	\$0	\$116		100	Complete last year
LC - Sidewalk to Tennis Courts (CF 2017)	\$1,913	\$1,825	\$88	\$0	\$88		100	Complete last year
Total department 71	\$56,787	\$36,461	\$25,619	\$5,292	\$20,326			
(72) - Parks								
FV - Bridge Campsite - Clear Trees (CF 2016)	\$5,000	\$0	\$5,000	\$0	\$5,000			Will budget new in 2019
Fire Pits & Picnic Tables (CF 2017)	\$10,000	\$8,750	\$1,250	\$0	\$1,250			Complete
LC Walking Trail	\$6,000	\$0	\$6,000	\$0	\$6,000			To be completed in 2019
Wadlin Lake - Blocking for Dock (CF 2014)	\$2,500	\$0	\$2,500	\$0	\$2,500			Will budget new in 2019
Total department 72	\$23,500	\$8,750	\$14,750	\$0	\$14,750			
TOTAL 2018 Non-Capital Projects	\$3,692,455	\$2,125,524	\$2,708,576	\$1,141,645	\$1,566,931			

TCA Projects 2018 INCLUDING CARRY FORWARDS

Project Description	TOTAL PROJECT BUDGET	TOTAL COSTS	2018 BUDGET	2018 Costs Processed as of November 13, 2018	2018 REMAINING BUDGET as of November 13, 2018	Outstanding Costs not included in 2018 Costs to date	% Project Completed	Directors Comments
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(12) - Administration Department

Signs with Flags for FV Office (CF 2015)	\$25,000	\$10,141	\$14,859	\$0	\$14,859		100	Completed - Underspent
Payroll Software (CF 2016)	\$20,000	\$15,837	\$4,163	\$0	\$4,163		75	Ongoing
LC - Floor Washer (CF 2017)	\$11,860	\$3,500	\$8,360	\$0	\$8,360		100	Complete
ZC - Admin Building Tree Planting (CF 2017)	\$15,000	\$4,511	\$13,884	\$3,395	\$10,489		50	Completion Spring 2019
Land Purchase (South of High Level) (CF 2015)	\$13,000	\$0	\$13,000	\$0	\$13,000		20	First Nation Consultation to start Nov 2018
Information Technology Network Equipment (2018)	\$30,000	\$28,727	\$30,000	\$28,727	\$1,273		95	Final component purchased
FV Office HVAC Photocopy Room/Meeting Room 1/Council Chambers (2018)	\$30,000	\$0	\$30,000	\$0	\$30,000		25	Under Review or To be completed in 2019
FV Cargo Trailer (2018)	\$12,000	\$10,580	\$12,000	\$10,580	\$1,420		100	Complete

Total department 12

\$156,860	\$73,296	\$126,266	\$42,702	\$83,564
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(23) - Fire Department

FV - Training Facility (CF 2017)	\$20,000	\$8,650	\$11,350	\$0	\$11,350		25	Awaiting matching portion from Fort Vermillion Fire Department
LC - Deck Gun (Tompkins) (2018)	\$15,000	\$0	\$15,000	\$0	\$15,000		100	Complete - added to LC fire truck
LC - Pison Intake Valve and Booster Reel (Tompkins) (2018)	\$18,500	\$0	\$18,500	\$0	\$18,500		100	Complete - added to LC fire truck
LC - Wildland Skid (2018)	\$5,200	\$5,392	\$5,200	\$5,392	-\$192		100	Completed
LC - Install Generator Hook up (2018)	\$8,000	\$3,445	\$8,000	\$3,445	\$4,555		100	Complete
LC - Fire Truck (2018)	\$500,000	\$49,994	\$500,000	\$49,994	\$450,006		10	Order placed. expected arrival 2019

Total department 23

\$566,700	\$67,481	\$558,050	\$58,831	\$499,219
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(32) - Transportation Department

LC - Skidsteer (2018)	\$51,000	\$51,608	\$51,000	\$51,608	-\$608		100	Complete
FV - Overlay 47 Street (Hospital Hill) (2018)	\$40,000	\$41,825	\$40,000	\$41,825	-\$1,825		100	Complete
LC - Pick up Truck (2018)	\$42,000	\$40,989	\$42,000	\$40,989	\$1,011		100	Complete
ZA - Back Hoe (2018)	\$139,000	\$138,500	\$139,000	\$138,500	\$500		100	Complete
ZA - Dump Trailer (2018)	\$12,000	\$8,500	\$12,000	\$8,500	\$3,500		100	Complete
FV - Pressure Washer (2018)	\$17,000	\$16,900	\$17,000	\$16,900	\$100		100	Complete
LC - Heated Oil Unit Setup/Storage (2018)	\$40,000	\$35,595	\$40,000	\$35,595	\$4,405	\$2,500	100	Complete
FV - Overlay 45 Ave (2018)	\$80,000	\$74,275	\$80,000	\$74,275	\$5,725		100	Complete
New Road Infrastructure (CF)	\$1,741,754	\$1,740,210	\$255,478	\$253,934	\$1,544		100	Complete
FV - Rebuild Eagles Nest Road (2 miles) (2018)	\$800,000	\$12,862	\$800,000	\$12,862	\$787,138		10	Engineering started.
FV - Crosswalk Lights (2018)	\$10,550	\$10,550	\$10,550	\$10,550	\$0		100	Complete
FV - Fix Hill on Range Road 134 (2018)	\$13,000	\$13,500	\$13,000	\$13,500	-\$500		100	Complete
LC - Cross Walk Lights x2 (2018)	\$20,700	\$21,100	\$20,700	\$21,100	-\$400		100	Complete
LC - Chipseal North & South Access (2018)	\$275,000	\$0	\$275,000	\$0	\$275,000		0	Tender came in over budget - Additional funds required to complete project
LC - Rebuild Golf Course Rd (1/2 mile) (2018)	\$305,000	\$0	\$305,000	\$0	\$305,000		100	Awaiting Invoice from La Crete Golf Coarse Society
LC - Rebuild Airport Road (2 miles) (2018)	\$800,000	\$16,868	\$800,000	\$16,868	\$783,133		10	Engineering completed. To be completed in Summer 2019
LC - Rebuild Blue Hills Road (2 miles) (2018)	\$800,000	\$18,628	\$800,000	\$18,628	\$781,373		10	Engineering completed. To be completed in Summer 2019
LC - Engineering & Design for 113 Street and 109 Ave (CF 2015)	\$100,000	\$59,313	\$41,217	\$530	\$40,687			Ongoing
LC - Oil Blumenort Road West (2018)	\$185,000	\$101,953	\$185,000	\$101,953	\$83,047		100	Complete invoices to follow
LC - Overlay River Road (2018)	\$880,000	\$0	\$880,000	\$0	\$880,000	\$38,000	5	Repairs to asphalt surface complete. To be completed Summer 2019
FV - Shop Parking & Entrance Improvements (2018)	\$12,000	\$4,338	\$12,000	\$4,338	\$7,662	\$5,795	100	Complete
LC - Various Overlays Hamlet of La Crete (2018)	\$250,000	\$238,650	\$250,000	\$238,650	\$11,350		100	Complete
LC - Thermoplastic Lines Hamlet of La Crete (2018)	\$48,000	\$41,750	\$48,000	\$41,750	\$6,250		100	Complete

TCA Projects 2018 INCLUDING CARRY FORWARDS

Project Description	TOTAL PROJECT BUDGET	TOTAL COSTS	2018 BUDGET	2018 Costs Processed as of November 13, 2018	2018 REMAINING BUDGET as of November 13, 2018	Outstanding Costs not included in 2018 Costs to date	% Project Completed	Directors Comments
LC - 1/2 mile Road South of Blue Hill Bridge (2018)	\$300,000	\$293,480	\$300,000	\$293,480	\$6,520		100	Complete
LC - Buffalo Head Tower Flood Mitigation (2018)	\$50,000	\$40,000	\$50,000	\$40,000	\$10,000		100	Complete came in under budget
LC - Repair Light Poles	\$20,000	\$19,279	\$20,000	\$19,279	\$721		100	Complete
Gravel Reserve (CF 2014)	\$150,000	\$57,643	\$92,357	\$0	\$92,357		40	Ongoing - Awaiting CRBP plan for submission
FV - 46 Ave Road Pave (CF 2017)	\$160,000	\$153,725	\$160,000	\$153,725	\$6,275		100	Complete
LC - Teachers Loop Asphalt & Sidewalk (CF 2017)	\$416,428	\$11,526	\$404,903	\$0	\$404,903		10	Engineering completed. Complete Summer of 2019
LC - Bridges to New Lands - Range Rd180 (CF 2017)	\$2,000,000	\$1,995,564	\$1,563,270	\$1,558,834	\$4,436		95	Complete - Awaiting Environmental Assessment
LC - Bridges to New Lands - Township Rd1020 (CF 2017)	\$1,000,000	\$83,970	\$950,636	\$34,606	\$916,030		10	Engineering complete, and some road work started
Street Sweeper (2018)	\$335,000	\$328,084	\$335,000	\$328,084	\$6,916		100	Complete
AWD Grader x3 (2018)	\$1,488,261	\$917,961	\$1,488,261	\$917,961	\$570,300			Complete - Trade in value is remaining budget amount
FV - Tractor w/ Snowblower Attachment (2018)	\$256,500	\$10	\$256,500	\$10	\$256,490	\$222,000	100	Complete
FV - Skidsteer (2018)	\$51,000	\$51,608	\$51,000	\$51,608	-\$608		100	Complete
LC - Tilt Trailer (2018)	\$11,000	\$10,825	\$11,000	\$10,825	\$175		100	Complete

Total department 32	\$12,900,193	\$6,651,589	\$10,799,872	\$4,551,267	\$6,248,604	
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(33) - Airport

FV - Parking Lot Drainage Improvements (CF 2017)	\$20,000	\$0	\$20,000	\$0	\$20,000		10	Reviewing site for drainage impact after construction of hanger
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Total department 33	\$20,000	\$0	\$20,000	\$0	\$20,000	
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(41) - Water Treatment & Distribution Department

LC - Well Number 4 (CF 2016)	\$1,072,500	\$172,405	\$900,095	\$0	\$900,095		5	Applied for grant funding under AMWWP
ZA - Water Treatment Plant Upgrading (CF 2017)	\$933,569	\$149,522	\$834,615	\$50,568	\$784,047		5	Retender and change scope
FV - Frozen Water Services Repairs (River Road) (CF 2015)	\$280,700	\$182,462	\$138,268	\$40,030	\$98,238		70	3 services completed in 2018. In progress
LC - Waterline Bluehills (CF 2015)	\$833,250	\$129,508	\$833,250	\$129,508	\$703,742	\$1,761	5	Feasibility study, submission of interest submitted
LC - Rural Potable Water Infrastructure (CF 2015)	\$6,322,882	\$6,221,740	\$137,200	\$36,058	\$101,142	\$120	95	Deficiency corrections in progress
FV - Storage Work (CF 2017)	\$11,000	\$9,312	\$3,192	\$1,504	\$1,688		100	Complete and underspent
FV - Rural Water Supply North of the Peace River (2018)	\$420,000	\$222,540	\$420,000	\$222,540	\$197,460	\$3,980	5	Feasibility study in progress, expression of interest submitted

Total department 41	\$9,873,901	\$7,087,489	\$3,266,620	\$480,209	\$2,786,412	
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(42) - Sewer Disposal Department

ZA - Lift Station Upgrade (CF 2013-2017)	\$1,964,606	\$272,997	\$1,819,068	\$127,459	\$1,691,609		5	Tender complete, bid price over budget. Reapplying for further grant approvals
FV - Main Lift Station Grinder (CF 2017)	\$50,000	\$45,126	\$10,244	\$5,370	\$4,874		100	Complete - underspent
LC - Sanitary Sewer Expansion (CF 2016)	\$148,000	\$137,711	\$115,130	\$104,841	\$10,289	\$8,525	95	Design in progress
LC - Main Lift Station Meter (2018)	\$50,000	\$6,195	\$50,000	\$6,195	\$43,805		80	Received supplies, installation and programming in progress

Total department 42	\$2,212,606	\$462,029	\$1,994,442	\$243,865	\$1,750,577	
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(43) - Waste

Build Up Berm - Blumenort WTS (CF 2017)	\$9,000	\$0	\$9,000	\$0	\$9,000		0	Additional funds required to complete in 2019
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Total department 43	\$9,000	\$0	\$9,000	\$0	\$9,000	
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(61) - Planning & Development

FV - Streetscape (CF 2017)	\$75,394	\$20,899	\$59,639	\$5,144	\$54,495		30	No projects for 2018 (planning to apply for matching grant)
LC - Streetscape (CF 2017)	\$68,227	\$58,817	\$34,967	\$25,557	\$9,410		30	The 2018 project has been completed (tree planted along 100th Street)

Total department 61	\$143,621	\$79,717	\$94,605	\$30,701	\$63,904	
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TCA Projects 2018 INCLUDING CARRY FORWARDS

Project Description	TOTAL PROJECT BUDGET	TOTAL COSTS	2018 BUDGET	2018 Costs Processed as of November 13, 2018	2018 REMAINING BUDGET as of November 13, 2018	Outstanding Costs not included in 2018 Costs to date	% Project Completed	Directors Comments
(63) - Agriculture								
HL - Rural Drainage - Phase II & Phase III (CF 2014/2015)	\$1,181,000	\$1,103,192	\$77,808	\$0	\$77,808		100	Complete- project underspent
LC - Buffalo Head/Steep Hill Water Management (Phase I) (CF 2014/2015)	\$7,458,569	\$6,227,941	\$3,014,794	\$1,784,166	\$1,230,628	\$990,238	90	To be completed early 2019
Total department 63	\$8,639,569	\$7,331,133	\$3,092,602	\$1,784,166	\$1,308,436			
(71) - Recreation								
FV - Ball Diamonds (CF 2015)	\$76,750	\$74,500	\$2,250	\$0	\$2,250			Complete
FV - Rodeo Grounds (CF 2016)	\$30,000	\$12,067	\$17,933	\$0	\$17,933			Complete
FV - Skate Shack (CF 2015)	\$30,000	\$0	\$30,000	\$0	\$30,000			Under Review
ZA - Com. Hall Property Full Landscaping (CF 2015)	\$63,000	\$60,698	\$2,302	\$0	\$2,302			Complete
FV - Ice Plant Repair (CF 2017)	\$1,000,000	\$948,154	\$51,846	\$0	\$51,846			Complete
FV - Hall Reno (Kitchen) (CF 2017)	\$20,000	\$19,048	\$20,000	\$19,048	\$952			Complete
FV - Bathroom Reno (CF 2017)	\$15,000	\$14,537	\$463	\$0	\$463			Complete
LC - Fire Alarm (CF 2017)	\$12,000	\$6,000	\$6,000	\$0	\$6,000			In progress
LC - Natural Gas, Hot Water Tank (big), 4 New Baseboards (CF 2017)	\$12,900	\$10,507	\$5,105	\$2,712	\$2,393			Completed in 2017
LC - One Set of Lights for Outdoor Rink (CF 2017)	\$7,028	\$6,000	\$1,028	\$0	\$1,028			Completed in 2017
LC - 2" Water Line to the Ball Diamonds (CF 2017)	\$10,000	\$9,250	\$750	\$0	\$750			Completed in 2017
LC - 3 Windows Upstairs Overlooking the Ice (CF 2017)	\$8,000	\$6,583	\$4,000	\$2,583	\$1,417			Complete
LC - Dressing Room Expansion including Gym/Weight Room (CF 2017)	\$482,500	\$467,757	\$190,243	\$175,500	\$14,743			In progress with Lobby project
ZA - Water Repair in Furnace Room (CF 2017)	\$10,000	\$1,662	\$10,000	\$1,662	\$8,338			Ongoing
ZA - Re-shingling Hall (CF 2017)	\$35,000	\$0	\$35,000	\$0	\$35,000			Ongoing
ZA - Energy Efficiency Upgrade (CF 2017)	\$30,000	\$30,000	\$30,000	\$30,000	\$0			Complete
FV - Boiler Condenser Heater (CF 2017)	\$3,250	\$3,056	\$3,250	\$3,056	\$194			Complete
La Crete Arena Condenser Motor Purchase (CF 2017)	\$4,972	\$4,735	\$4,972	\$4,735	\$237			Complete
FV - Arena Ice Surface Lighting Upgrade (2018)	\$20,000	\$19,285	\$20,000	\$19,285	\$715			Complete
FV - Boiler Room Upgrades (2018)	\$45,000	\$42,857	\$45,000	\$42,857	\$2,143			Complete
FV - Facility Door Upgrades (2018)	\$30,000	\$19,775	\$30,000	\$19,775	\$10,225			In progress
LC - Blue Hills Skate Shack Repairs (2018)	\$20,000	\$9,915	\$20,000	\$9,915	\$10,085			In progress
LC - Renovate Old Dressing Rooms (2018)	\$30,000	\$0	\$30,000	\$0	\$30,000			In progress
LC - Floor Scrubber (2018)	\$7,000	\$7,000	\$7,000	\$7,000	\$0			Complete
LC - Splash Park Electrical & Plumbing (2018)	\$18,000	\$18,000	\$18,000	\$18,000	\$0			Complete
LC - Parking Lot Slurry & Lines (2018)	\$17,500	\$0	\$17,500	\$0	\$17,500	\$17,500		In progress
Total department 71	\$2,053,800	\$1,807,285	\$602,642	\$356,128	\$246,515			
(72) - Parks & Playgrounds Department								
Bridge Campground - Survey & Improvements (CF 2014)	\$111,000	\$67,498	\$43,627	\$125	\$43,502			In progress - planning to budget new 2019
FV - D.A. Thomas Park - Retaining Wall (CF 2016)	\$20,000	\$4,555	\$15,445	\$0	\$15,445			Not Completed
Wadlin Lake - Grounds Improvements (CF 2016-2017)	\$110,000	\$98,149	\$11,851	\$0	\$11,851			Ongoing - planning to budget new 2019
Improvements to Provincial Park - Bridge Campground (CF 2017)	\$60,000	\$16,002	\$43,998	\$0	\$43,998			In progress - planning to budget new 2019
Hutch Lake Cabins - Playground (CF 2017)	\$44,472	\$39,961	\$4,640	\$129	\$4,511	\$400		Completed and underspent
Hutch Lake Campground Improvements (CF 2017)	\$112,000	\$42,212	\$75,186	\$5,398	\$69,788			Would like to carry this forward for future
Hutch Lake Dock Blocks (CF 2017)	\$10,000	\$0	\$10,000	\$0	\$10,000			Will budget new in 2019
LC - Slide & Swings Big Back Yard (CF 2017)	\$32,866	\$29,879	\$2,987	\$0	\$2,987			Equipment purchased but not installed
Machesis Lake - Dock Blocks (CF 2017)	\$10,025	\$0	\$10,025	\$0	\$10,025			Planning to budget new in 2019
FV - Processor / Splitter (2018)	\$33,200	\$0	\$33,200	\$0	\$33,200			On order
LC - Zero Turn Mower (2018)	\$15,200	\$15,524	\$15,200	\$15,524	-\$324			Completed
3/4 ton pickup (2018)	\$45,000	\$42,206	\$45,000	\$42,206	\$2,794			Completed
FV - Parks Storage Shed (2018)	\$27,500	\$1,100	\$27,500	\$1,100	\$26,400	\$26,500		Completed
FV - Hutch Lake Cabin Expansion (2018)	\$114,000	\$0	\$114,000	\$0	\$114,000	\$1,500		Planning to budget new in 2019
FV - Wadlin Lake Land Purchase (2018)	\$17,725	\$17,852	\$17,725	\$17,852	-\$127			Planning to budget new in 2019
Mackenzie County Wellness Centre Architectural Drawings (2018)	\$25,000	\$26,000	\$25,000	\$26,000	-\$1,000			Completed
Total department 72	\$787,988	\$400,937	\$495,385	\$108,334	\$387,051			
TOTAL 2018 Capital Projects	\$37,364,238	\$23,960,956	\$21,059,484	\$7,656,202	\$13,403,282			
Contingent on Grant Funding								
FV - Rebuild Rocky Lane Road (2018)	\$1,000,000		\$1,000,000		\$1,000,000			Awaiting grant funding
ZC - Access Pave (PH V) (CF 2014)	\$6,000,000		\$6,000,000		\$6,000,000			Applied for AMWWP funding and Green Infrastructure Project signs
ZA - Sewage Forcemain (2018)	\$1,085,000		\$1,085,000		\$1,085,000			
Total	\$8,085,000	\$0	\$8,085,000	\$0	\$8,085,000			
	\$45,449,238	\$23,960,956	\$29,144,484	\$7,656,202	\$21,488,282			



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 28, 2018
Presented By:	Bill McKennan, Director of Finance
Title:	2019 Interim Operating Budget

BACKGROUND / PROPOSAL:

The fiscal year for all municipalities in Alberta is the calendar year i.e. starts January 1st and ends December 31. Municipalities need to adopt an interim operating budget to continue day to day operations until the annual operating budget is adopted by Council. Over the last 5 years the earliest Council has adopted the annual Operating Budget has been April 7th. *Section 242(2) of the Municipal Government Act* provides the legislative authority for Councils to adopt an Interim Operating Budget for part of a calendar year.

Administration is recommending that Council pass an Interim Operating Budget based on approximately 50% of the approved 2018 Operating Budget as detailed in Appendix I. The recommended interim budget includes only approved programs and levels of services (i.e. no new expenditures, only base programs) and excludes extra-ordinary expenditures that may have occurred in 2018 (for example gravel crushing) or items being proposed in the 2019 Operating Budget Submission.

OPTIONS & BENEFITS:

The approval of an interim operating budget is required to comply with legislation since the 2019 Annual Operating Budget will not be adopted prior to January 1, 2019. The approval of the interim will allow for the payment of expenses for normal operating needs and the provision of services to the ratepayers.

COSTS & SOURCE OF FUNDING:

The municipality will be relying on its working funds until the 2019 tax levy.

Author: Bill McKennan Reviewed by: _____ CAO: _____

SUSTAINABILITY PLAN:

This report ensures the fiscal plan for the municipality is approved within the framework required under the *Municipal Government Act*.

COMMUNICATION:

This information and data within this report will form the basis for the financial reporting and monitoring of the budget to Council related to the fiscal year.

RECOMMENDED ACTION:

Motion 1

Simple Majority Requires 2/3 Requires Unanimous

That the 2019 Interim Operating as detailed in Appendix I - 2019 Interim Operating Budget be approved.

Author: Bill McKennan Reviewed by: _____ CAO: _____

Appendix I – 2019 Interim Operating Budget

Expenditures	2018	2019
By Department	Budget	Interim Budget
Council	\$874,650	\$437,325
Administration	\$8,912,974	\$4,456,487
Fire Services	\$869,900	\$434,950
Ambulance	\$10,000	\$5,000
Enforcement Services	\$765,250	\$382,625
Public Works	\$13,809,799	\$5,800,000
Airports	\$341,265	\$170,633
Water Distribution	\$2,739,892	\$1,369,946
Sewer Disposal	\$882,150	\$441,075
Waste Management	\$883,750	\$441,875
Non Profit Organizations	\$823,850	\$411,925
Planning & Development	\$1,755,109	\$877,555
Agriculture	\$1,478,310	\$739,155
Subdivisions	\$352,650	\$176,325
Recreation Boards	\$1,208,487	\$604,243
Parks & Playgrounds	\$554,700	\$277,350
Tourism	\$38,250	\$19,125
Library	\$248,250	\$124,125
TOTAL EXPENDITURES	\$36,549,236	\$17,169,718

Author: Bill McKennan Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 28, 2018
Presented By:	Dave Fehr, Director of Operations
Title:	Driveway Standard – Request for Variance

BACKGROUND / PROPOSAL:

On October 25, 2018 a landowner attended La Crete office to apply for a ‘temporary driveway’ on his property. Administration responded that the applicant could do so with the understanding that it be removed prior to spring. Applicant voiced that he wanted approval for a driveway with a culvert because he planned to subdivide in 2019. Administration said that if one plans to subdivide and has applied to do so, it is not a ‘temporary driveway’; the driveway would require the County standard. Applicant agreed. Location was inspected and initial letter was emailed to applicant stating requirements (see attached application and letter).

Upon receiving the letter with driveway requirements, applicant contacted Administration with a request to construct the driveway to a different specification (see attached letter).

See attached Policy PW039 Rural Road Access Construction and Surface Water Management for review.

OPTIONS & BENEFITS:

Option 1:
Adhere to Policy PW039 as approved by Council.

Option 2:
Approve applicant’s driveway request. This option may result in amending Policy PW039.

Author: _____ **Reviewed by:** _____ **CAO:** _____

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:


- Simple Majority Requires 2/3 Requires Unanimous

For Discussion.

Author: _____ Reviewed by: _____ CAO: _____

JACOB J WOLFE

NOV 13, 2018


LACRETE, AB
T0H2H0
9433-94 AVE

TO
MACKENZIE COUNTY COUNCILLORS
BOX 640
FORT VERMILION, AB
T0H2N0

RE- ACCESS DRIVEWAY APPLICATION APPROVAL NOV2/2018

- REQUEST TO INSTALL A 12 INCH (300MM) INSTEAD OF A
24 INCH (600MM)
- 1- DITCH NOT DEEP ENOUGH FOR A 24 INCH CULVERT
- 2- NO SPRING RUNOFF
- 3- THE DITCH DRAIN IS ONLY A 12 INCH

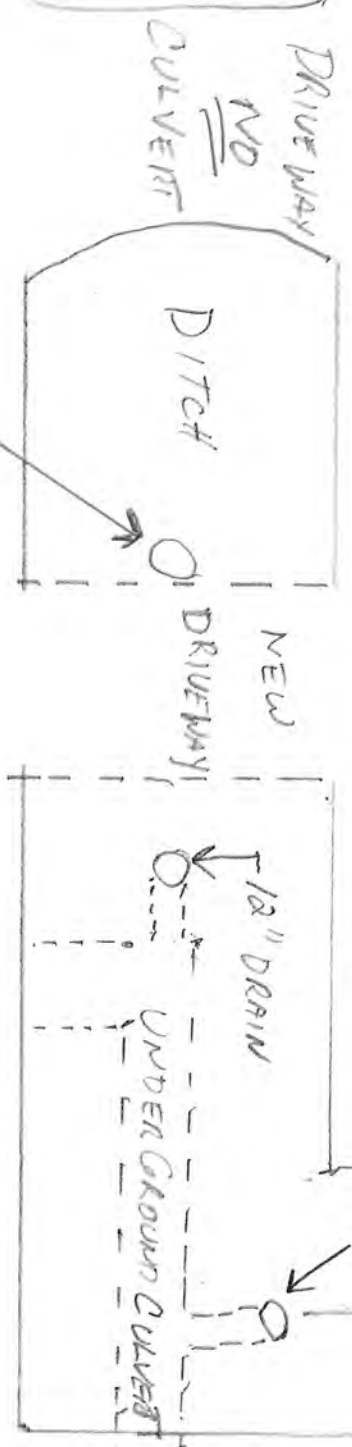
SINCERELY
JACOB J WOLFE



GARAGE

HOUSE

PART OF
NE 3, 106, 15, 5
9433-94 AVE



8" SEWER PIPE DRAIN
SWALE

- DITCH NOT DEEP ENOUGH FOR A 24" CULVERT
- NO SPRINK WATER RUNOFFS

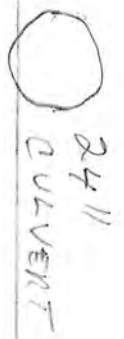
NEW CULVERT LOCATION

DRIVEWAY



WATER
PLANT

NORTH
↓



DITCH

94 AVE
ROADWAY

Mackenzie County
REQUEST TO CONSTRUCT OR ALTER AN ACCESS
(Approaches/Driveways)
Policy PW039 Schedule "G"

Applicant Information:

Name: JACOB J WOLFE

Address: [REDACTED] Phone: [REDACTED]

City: LACRETE, AB Cell: [REDACTED]

Province: AB Postal Code: T0H 2H0 ^{EMAIL} Fax: [REDACTED]

Legal Land Description(s): PART OF NE 3, 106, 15, 5 9433-94 AVE

Is the proposed access: A new access An alteration of an access

If an alteration, please specify:

THIS IS A REQUEST FOR TEMPORARY DRIVE WAY

Center of the Approach/Driveway will be 50 Meters from NW CORNER
i.e. SW Corner

Does the proposed access benefit more than one landowner? Yes No

If yes, please provide the following,

Name of the other landowners: _____

Does the proposed access connect to a road under the jurisdiction of the Province of Alberta? Yes No

If yes, please specify _____

Please see attached map.

By signing this form, I verify that this information is accurate and complete to the best of my knowledge; and,
I hereby authorize the County to traverse the subject properties for the purpose for the purpose of performing a basic review and level one assessment of the proposed project as specified on this form.

Signature: [REDACTED] Date: OCT 25, 2018



WATER TREATMENT PLANT

CENTRE OF DRIVEWAY

VIEWWAY ACCROSS THE STREET



NE PART OF 3, 106, 15, 5

9433-94 AVE



Mackenzie County

P.O. Box 640, 4511-46 Avenue, Fort Vermilion, AB T0H 1N0
P: (780) 927-3718 Toll Free: 1-877-927-0677 F: (780) 927-4266
www.mackenziecounty.com
office@mackenziecounty.com

November 2, 2018

Jacob J Wolfe

La Crete AB
T0H 2H0

Dear Mr. Wolfe:

Request to Construct Access – 9433 94 Avenue

We have reviewed your Access Construction Application for an approach/driveway at the above noted location. As indicated on the standard application, this request is approved on the conditions that you construct the access at your own cost and in compliance with Mackenzie County standards.

Standards for new access are as follows:

- **Culvert:** Diameter: 600mm
Length: 14 meters with sloped ends
(based on 10m top width)
Countersink: 4-6" & placed toward back slope of ditch.
- **Top width:** Minimum 10 meters – Maximum 16 meters
- **Side Slope:** 3:1
- **Turning Radius on Shoulder:** 10 meters
- **No Rip Rap**
- **Access must be graveled**

Once the access has been completed please contact the Public Works Department for your final inspection at 780 928-3983.

Sincerely,

Dave Fehr
Director of Operations
/sw

Mackenzie County

Title	Rural Road, Access Construction and Surface Water Management Policy	Policy No.	PW039
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Legislation Reference	Municipal Government Act, Sections 18 and 60. Public Highways Development Act, Sections 39, 41 and 43.
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Purpose

To provide a safe, efficient and effective road network and surface water management recognizing both present and future needs of property owners and providing a rational and consistent basis for the construction of roads, construction of access to private property and the development of agricultural surface water management projects that impact or may impact public road right-of-ways administered by the County; to work with ratepayers and other level of government to find solutions to road, access and agricultural surface water concerns on all lands within the County; and to respond to road, access and agricultural surface water concerns in a timely manner.

DEFINITIONS

Applicant – person(s) and/or corporation(s) submitting an application or applying for permission to construct a road, surface water channel or access that may impact a developed or undeveloped road allowance.

Affected Landowner – person(s) affected by an application to construct a surface water channel as determined by the Mackenzie County Agricultural Service Board and the Agricultural Fieldman.

Road Allowance – any public road right-of-way under the jurisdiction of Mackenzie County but does not include any public road right-of-ways under the jurisdiction of the Province of Alberta.

Access – is an approach or driveway abutting any existing Municipal or Provincially controlled road.

First / Primary Access – is the first or primary access to a rural quarter section or river lot within Mackenzie County.

Temporary Access – an access constructed for a short period of time (6 months or less) that will be removed at the end of its use.

Subsequent Accesses – additional access to a rural quarter section or river lot within Mackenzie County.

Surface Water Management Basin – Mackenzie County has established the surface water management basins within its boundaries, which are shown on the plan contained in Schedule A.

Surface Water Management Basin Committee – Mackenzie County will form committees representing each surface water management basin which shall consist of:

- the County Councillor or Councillors representing the surface water management basin;
- three persons owning property within the surface water management basin; and,
- County staff deemed necessary for the timely and effective processing of surface water applications.

Permanent Agricultural Surface Water Channel – a surface water channel that crosses a road allowance, discharges into a ditch along a developed road allowance or is constructed within any undeveloped road allowance and is intended to be permanent.

Temporary Agricultural Surface Water Channel – a surface water channel that crosses a road allowance, discharges into a ditch along a developed road allowance or is constructed within any undeveloped road allowance but is temporary, with a maximum depth of two (2) feet, and used to drain low areas of private property on a seasonal basis (October of each year to April of the following year).

Non-conforming Roads – roads constructed on road allowances, usually trails that do not meet either past or current County's standards and specifications.

Incomplete and Sub-standard Road – less than ½ mile and is located between two sequent quarter property lines.

Preexisting Road – a road standard on the incomplete and sub-standard road as defined in this Policy.

Preexisting Farm Access Roads – a road that has been constructed in the past and does not meet current County specifications; which is solely used for agricultural purposes. This type of road will receive minimum maintenance and is deemed a low priority.

Sub-standard – a road built by either Alberta Transportation or the County to specifications below the Mackenzie County's current rural road standards as defined in this Policy.

Residence – a residence in accordance with the Municipal Land Use Bylaw and subject to all approved permits.

AAF – the Province of Alberta Agriculture and Forestry.

AEP – the Province of Alberta Environment and Parks.

Penalties – fines or other penalties that shall be imposed by Mackenzie County, as established in the Fee Schedule Bylaw, for the construction of roads, accesses or agricultural surface water management channels that use or may impact road allowances which do not have the approval of Mackenzie County.

Major Agricultural Surface Water Management Channel – channels which provide surface water management to a minimum of 10,000 acres and shall require the consent of majority of benefiting landowners.

ROAD CONSTRUCTION

Policy Statement

Mackenzie County understands the need to provide access to agricultural lands and other non-accessible property within its boundaries and will allow property owners to construct roads on road allowances when approved by the County. All roads shall be constructed to a minimum Local Road standard (shown in Schedule E) and all work shall be performed in accordance with all applicable County standards and specifications and those imposed by other levels of government.

Guidelines

1. Mackenzie County has prepared a plan showing the future local road network necessary to provide access to agricultural lands, which plan is contained in Schedule D.
2. Applications shall be submitted in the form included in Schedule F and shall include a plan showing:
 - approximate location of legal property boundaries;
 - the length of road to be constructed;
 - identification of proposed surface water management structures (i.e. culverts);
 - the location of property accesses.
3. Applications for the construction of roads in road allowances will be accepted by Mackenzie County any time throughout the year, which applications will be reviewed on a first come, first serve basis and the Applicant shall be provided with an initial response within 30 days of receiving the application.
4. New road construction commencing after October 15, will not be inspected for final acceptance until the following July. Road construction is encouraged to occur between May 15 and October 15.

5. The Applicant shall be required to enter into a Road Allowance Use Agreement (form contained in Schedule C appended hereto) with Mackenzie County.
6. AAF has jurisdiction over the clearing of merchantable timber within road allowances and the Applicant shall notify AAF and seek their approval to proceed with the proposed clearing.
7. Mackenzie County staff will inspect the project on a periodic basis to ensure that construction is being performed in accordance with the County's standards and specifications. As per the procedure outlined in the road construction application (Schedule F).
8. Upon final inspection and approval by the County, if the road meets all standards and specifications, the County shall assume the responsibility for the operation and maintenance of the subject road.
9. If an incomplete and sub-standard road needs to be extended to a nearest quarter line and beyond by 50 meters or less in order to create an adequate access to the adjacent quarter, an applicant may be authorized to construct the new road to a preexisting and sub-standard road standard. If the road requirement is due to a new subdivision proposal, the Operational Department shall provide their written comments to the Planning & Development department regarding an acceptable road standard within an applicable timeline and prior to a subdivision approval being granted.
10. For Non-conforming Roads Mackenzie County may enter into a Road Allowance Use Agreement with a landowner. The County shall not maintain any non-conforming roads and the applicant shall be aware that no development permit will be issued until the road is upgraded to the standards and specifications acceptable to Mackenzie County. The cost of upgrading the road to standards and specifications acceptable to Mackenzie County shall be the sole responsibility of the landowner.
11. It shall be the Applicant's sole responsibility to negotiate cost sharing arrangements with other benefiting landowners and the County shall not provide assistance with respect to this matter.

Mackenzie County Endeavour to Assist for Local Road Construction

Although all costs relating to application for construction of local roads within road allowances shall be borne by the Applicants, Mackenzie County, at its sole discretion, may provide assistance in the form of:

1. provision of survey to delineate the property boundaries;
2. the review and recommendation of surface water;

3. the supply and application of surfacing gravel;
4. the supply of culvert materials;
5. the installation of culverts that exceed 600 mm in diameter or where the twinning of any 600mm culvert or greater is required.

ACCESS CONSTRUCTION (APPROACH/DRIVEWAY)

Policy Statement

Mackenzie County shall adopt standards to provide safe, legal and defined accesses from any County road while maintaining and not disrupting current surface water management patterns.

Guidelines

1. Applications for the construction, reconstruction or alteration of any access shall be submitted in the form contained in Schedule G and will be accepted by Mackenzie County any time throughout the year. The submitted applications will be reviewed and the applicant shall be provided with an initial response within 30 days of receiving the application. Although, once the ground is snow covered and/or frozen, initial and final inspections will not be completed until spring.
2. The Applicant shall be solely responsible for all costs associated with the construction of the primary access other than the supply of a culvert.
3. The applicant shall be responsible for all costs associated with the construction and maintenance of all subsequent accesses.
4. Unless otherwise approved by Mackenzie County all accesses shall meet the following standards and be constructed in accordance with Mackenzie County specifications.

Access Type	Minimum Setback from Intersection	Minimum/Max Finished Top Width	Turning Radius on Shoulders	Culvert Length	Culvert Diameter	Culvert Slope	Access Side Slope	Gravel
Rural	50 meters (165 ft)	Min - 8 meters Max - 16 meters	15 meters	standard 13 m length, 600mmø		3:1	3:1	15-20mm size, 50mm depth
Urban Residential (rural standard)	6.1 meters (20 ft)	Min - 6 meters Max - 12 meters	5 meters	standard 12 m length, 600mmø				15-20mm size, 50mm depth
Urban Residential (curb, gutter & sidewalk)	6.1 meters (20 ft)	Min - 6 meters	N/A	N/A		N/A	N/A	15-20mm size, 50mm depth
Urban Commercial/Industrial (rural standard)	10 meters (33 ft)	Min - 10 meters Max - 16 meters	10 meters	standard 15 m length, 600mmø		3:1	3:1	15-20mm size, 50mm depth

Urban Commercial/ Industrial (curb, gutter & sidewalk)	10 meters (33 ft)	Min -10 meters	N/A	N/A	N/A	N/A	15-20mm size, 50mm depth
Hamlet Country Residential	6.1 meters (20 ft)	Min - 8 meters Max - 16 meters	10 meters	standard 13 m length, 600mmø	3:1	3:1	15-20mm size, 50mm depth
Temporary (rural)	50 meters (165 ft)	8 meters	10 meters	At the discretion of the Director of Operations	3:1	3:1	At the discretion of the Director of Operations

5. During County paving projects, primary accesses on Rural roads shall be provided with a paved apron extending from the edge of the shoulder to the property line or for a distance of 4 meters, whichever is less. It is recommended that any subsequent accesses to a titled property shall be paved at the ratepayers expenses. If paving is not completed, any damage to the paved edge of the County road shall be repaired at the ratepayers expense.
6. During County paving projects on Hamlet roads the County shall provide a 0.15m of paved apron extending from the edge of the shoulder to the property line. However, if the access has been previously paved, the County shall pave the apron to tie in the existing pavement, or property line whichever is less.
7. For accesses to Hamlet General, applicants shall obtain approval from the Planning & Development department. Planning & Development shall confer with the the Public Works and Utilities departments prior to approval.
8. The Applicant shall arrange and pay for all utility locates within the area of the access and shall obtain approvals from any affected utility companies and submit the said approvals to the County prior to the start of any construction.
9. The Applicant shall be solely responsible for the costs of all investigations, modifications or repairs to utility installations.
10. For accesses to Rural areas, administration may approve two accesses to a titled property. Any additional accesses will be brought to Council for consideration. Where deemed applicable and beneficial, a shared access to agricultural lands will be encouraged.
11. Mackenzie County will not approve, inspect or supply a culvert to any properties deemed to have unauthorized development occurring within its boundaries.
12. All subdivisions, with the exception of curb and gutter streets, shall provide an access to each lot being created and to the balance of the lands to County standards prior to the registration of the subdivision.
13. Mackenzie County shall inspect each authorized access after completion and if the access does not meet the standards of the County, the Applicant shall be

- responsible for all costs and construction required to bring the access to acceptable standards.
14. Mackenzie County will fund only the first or primary access to a property when upgrades to a Municipal road occur and culvert replacement is required.
 15. The property owner shall be responsible for upgrading costs for subsequent accesses to a property during road upgrades and regular maintenance.
 16. Mackenzie County has the authority to remove subsequent accesses to a property, deeming them unnecessary or a hindrance to road maintenance or safety.
 17. Mackenzie County will not supply any material or be responsible for any costs associated with the construction and/or removal of temporary accesses and these shall be removed at the end of the intended use and the area of the access restored to its original condition.
 18. Mackenzie County reserves the right to change the location of the proposed access if this is deemed necessary to protect the County's municipal servicing infrastructure.
 19. Rural accesses must be constructed at a location which provides a minimum 100 meters unobstructed sight distance in each direction and shall be at least 50 meters from other accesses or intersections.
 20. The Province of Alberta may not permit accesses to be constructed from roads under their jurisdiction unless the access is aligned with a road allowance under the jurisdiction of Mackenzie County and such accesses shall require the approval of Alberta Transportation.
 21. If the application for an access aligned with a major/collector road from a road under the jurisdiction of the Province of Alberta is approved by Alberta Transportation and the County, the County may pay the cost of construction

SURFACE WATER MANAGEMENT

Policy Statement

Mackenzie County understands the need to find solutions to agricultural surface water management issues and the construction of permanent or temporary agricultural surface water management channels on or impacting road allowances may be necessary for effective resolution to surface water management issues but these projects must protect the integrity of natural watercourses. These projects shall only be performed with the approval of Mackenzie County and in accordance with all applicable County standards and specifications and those imposed by other levels of government.

Guidelines

1. Applications for the construction of permanent or temporary agricultural surface water management channels, in the form contained in Schedule B, will be accepted by Mackenzie County any time throughout the year, which applications will be referred to the appropriate Surface Water Management Basin Committee for consideration and the applicant shall be provided with an initial response within 30 days of receiving the application.
2. Applications shall be submitted in the form contained in Schedule B and may be required to include a survey plan showing:
 - approximate location of legal property boundaries;
 - the area to be drained by the proposed agricultural surface water management channel;
 - the alignment of the proposed agricultural surface water management channel;
 - the existing ground elevations;
 - the proposed design elevations;
 - a typical cross-section of the proposed surface water management channel; and,
 - the location, size and elevation of existing and proposed surface water management structures (i.e. culverts).
3. In order to avoid potential conflicts, the applicant must obtain consent and signatures of all adjacent and affected landowners.
4. For permanent and temporary agricultural surface water management channels discharging to a ditch adjacent to a developed road allowance, or the County's licensed ditch, the Applicant may be required to submit an application to AEP, along with the survey plan, for approval and may be required to submit a copy of said AEP application and their approval to the County prior to the their application being considered further.

5. For permanent and temporary agricultural surface water management channels requiring a ditch to be constructed within an undeveloped road allowance the Applicant may be required to submit an application to AEP, along with the survey plan, for approval and shall submit a copy of said AEP application and their approval to the County prior to the their application being considered further.
6. For permanent surface water management channels constructed within undeveloped road allowances the alignment, profile and cross-section shall match the design of the future road ditch, should the road allowance be developed.
7. The Applicant shall be responsible for all costs relating to the development of permanent and temporary agricultural surface water management channels including application, construction and operation/maintenance. In addition, the Applicant shall be required to enter into a Road Allowance Use Agreement (form contained in Schedule C appended hereto) with Mackenzie County.
8. The Applicant shall be financially responsible for the operation and maintenance of the proposed agricultural surface water management channels on undeveloped road allowances and shall be liable for all injuries and/or damages that may result from the lack of or improper performance of the operation and maintenance.
9. The construction of permanent or temporary agricultural surface water management ditches that have a detrimental effect on adjoining private property may give rise to civil liability and the Applicant shall be solely responsible for resolving these matters.
10. The Applicant shall consent to the filing of caveats on property owned by the Applicant that the County deems necessary for the protection of the proposed agricultural surface water management ditches.
11. Persons constructing permanent or temporary agricultural surface water channels without the approval of Mackenzie County may be subject to fines and/or other penalties, including but not limited to the removal of the offending agricultural surface water channel as per the County's Fee Schedule Bylaw and/or other applicable provincial regulation.

Mackenzie County Endeavour to Assist

Although all costs relating to application for, construction of and operation/maintenance of surface water management channels shall be borne by Applicants, Mackenzie County, at its sole discretion, may provide assistance for:

1. the mediation of disputes between property owners that pertain to surface water management matters and attempt to find solutions to the disputes;

2. obtaining approvals from other levels of government; and,
3. the funding of all or a portion of the costs associated with the construction of major agricultural surface water management channels, subject to the cooperation of benefiting property owners and budget availability.

	Date	Resolution Number
Approved	11-Dec-12	12-11-845
Amended	12-Feb-13	13-02-069
Amended	27-Mar-13	13-03-189
Amended	16-Jul-13	13-07-492
Amended	08-Oct-13	13-10-692
Amended	26-Mar-14	14-03-177
Amended	27-Sep-14	14-09-609
Amended	14-Apr-15	15-04-246
Amended	29-Apr-15	15-04-302
Amended	27-Apr-16	16-04-317



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 28, 2018
Presented By:	Byron Peters, Deputy Chief Administrative Officer
Title:	Bylaw 1126-18 Land Use Bylaw Amendment to Rezone SW 5-110-13-W5M from Agriculture “A” to Rural Industrial – General “RIG” (12 Mile Corner)

BACKGROUND / PROPOSAL:

Mackenzie County has received a request to rezone SW 5-110-13-W5M from Agriculture “A” to Rural Industrial – General “RIG” in order to permit a truck stop with retail fuel/gas bar, convenience store, and quick serve restaurant. The Agricultural “A” district does not allow for this type of commercial development.

The Municipal Development Plan section 8.1 Commercial lays out policies for Commercial development within Mackenzie County. One policy that is specifically relevant for this rezoning application is:

- 8.2.3** With the exception of agricultural industries, highway commercial uses, home-based businesses, public uses and utilities, recreational uses, resource extraction industries, and rural industrial land uses, commercial uses shall not be permitted to locate on Better Agricultural Land, unless no suitable alternative location is available.

The Municipal Development Plan has commercial objectives to guide development. Two applicable objectives are:

- Provide suitable and appropriately located areas for urban and rural commercial activities;
- broaden the County’s economic base by taking advantage of retail opportunities

This quarter section currently does not have an Area Structure Plan in place to guide development in this area.

Author: K Darling **Reviewed by:** C Smith **CAO:**

The applicant needs to rezone in time for the deadline of their grant application, which is in the beginning of December. In order to accommodate the developer, the rezoning has already been advertised.

OPTIONS & BENEFITS:

The Planning and Development department is in support of this rezoning request.

Options are to pass, defeat, or table first reading of the bylaw.

COSTS & SOURCE OF FUNDING:

Costs will consist of advertising the public hearing, which will be borne by the applicant.

SUSTAINABILITY PLAN:

Goal E26 That Mackenzie County is prepared with infrastructure and services for continually growing population.

COMMUNICATION:

The bylaw amendment will be advertised as per MGA requirements, this includes all adjacent landowners. The applicant will also be required to display a rezoning notification sign on their property as per Mackenzie County Land Use Bylaw regulation.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That first reading be given to Bylaw 1126-18 being a Land Use Bylaw Amendment to Rezone SW 5-110-13-W5M from Agriculture "A" to Rural Industrial – General "RIG" to accommodate Commercial/Industrial development, subject to public hearing input.

Author: K Darling **Reviewed by:** C Smith **CAO:** _____

BYLAW NO. 1126-18
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2017, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate Commercial/Industrial development.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

SW 5-110-13-W5M

within Mackenzie County, be rezoned from Agricultural “A” to Rural Industrial – General “RIG” as outlined in Schedule “A” hereto attached.

READ a first time this ___ day of _____, 2018.

PUBLIC HEARING held this ___ day of _____, 2018

READ a second time this ___ day of _____, 2018.

READ a third time and finally passed this ___ day of _____, 2018.

Joshua Knelsen
Reeve

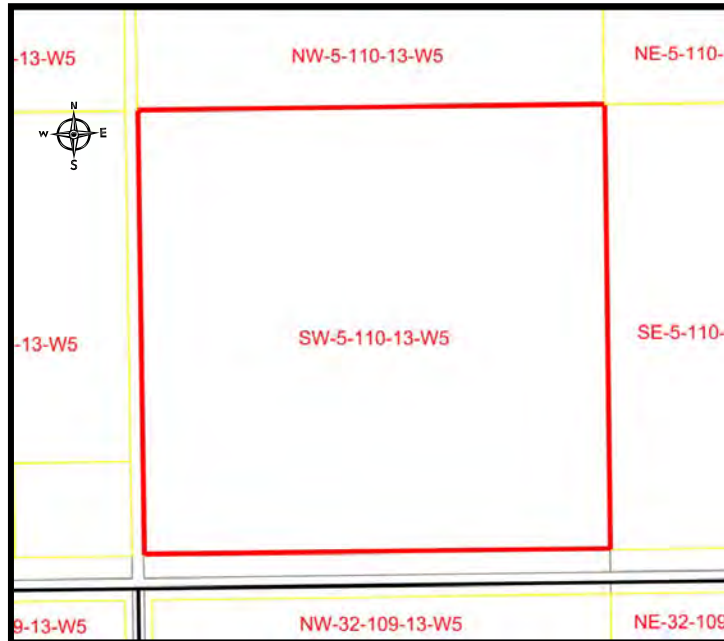
Lenard Racher
Chief Administrative Officer

BYLAW No. 1126-18

SCHEDULE “A”

1. That the land use designation of the following property known as:

SW 5-110-13-W5M within Mackenzie County, be rezoned from Agricultural “A” to Rural Industrial – General “RIG”.



FROM: Agricultural “A”

TO: Rural Industrial – General “RIG”

LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. _____

NAME OF APPLICANT LITTLE RED RIVER FORESTRY LIMITED		
ADDRESS 12210-95 STREET		
TOWN HIGH LEVEL ALBERTA		
POSTAL CODE T0H 1Z0	PHONE (RES.)	BUS. 780 926-5725

COMPLETE IF DIFFERENT FROM APPLICANT

NAME OF REGISTERED OWNER SAME		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS.	SEC.	TWP.	RANGE	M.	OR	PLAN	BLK	LOT
SW	5	110	13	5				

LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: FARMLAND TO: RURAL INDUSTRIAL - GENERAL

REASONS SUPPORTING PROPOSED AMENDMENT:

PROPOSED COMMERCIAL DEVELOPMENT OF A TRUCK STOP WITH RETAIL FUEL / GAS BAR, CONVENIENCE STORE AND QUICK SERVE RESTAURANT.

I/WWE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 460.00

RECEIPT NO. _____

Carmen Alook
 APPLICANT **CARMEN ALOOK, PRESIDENT**

NOVEMBER 5, 2018
 DATE

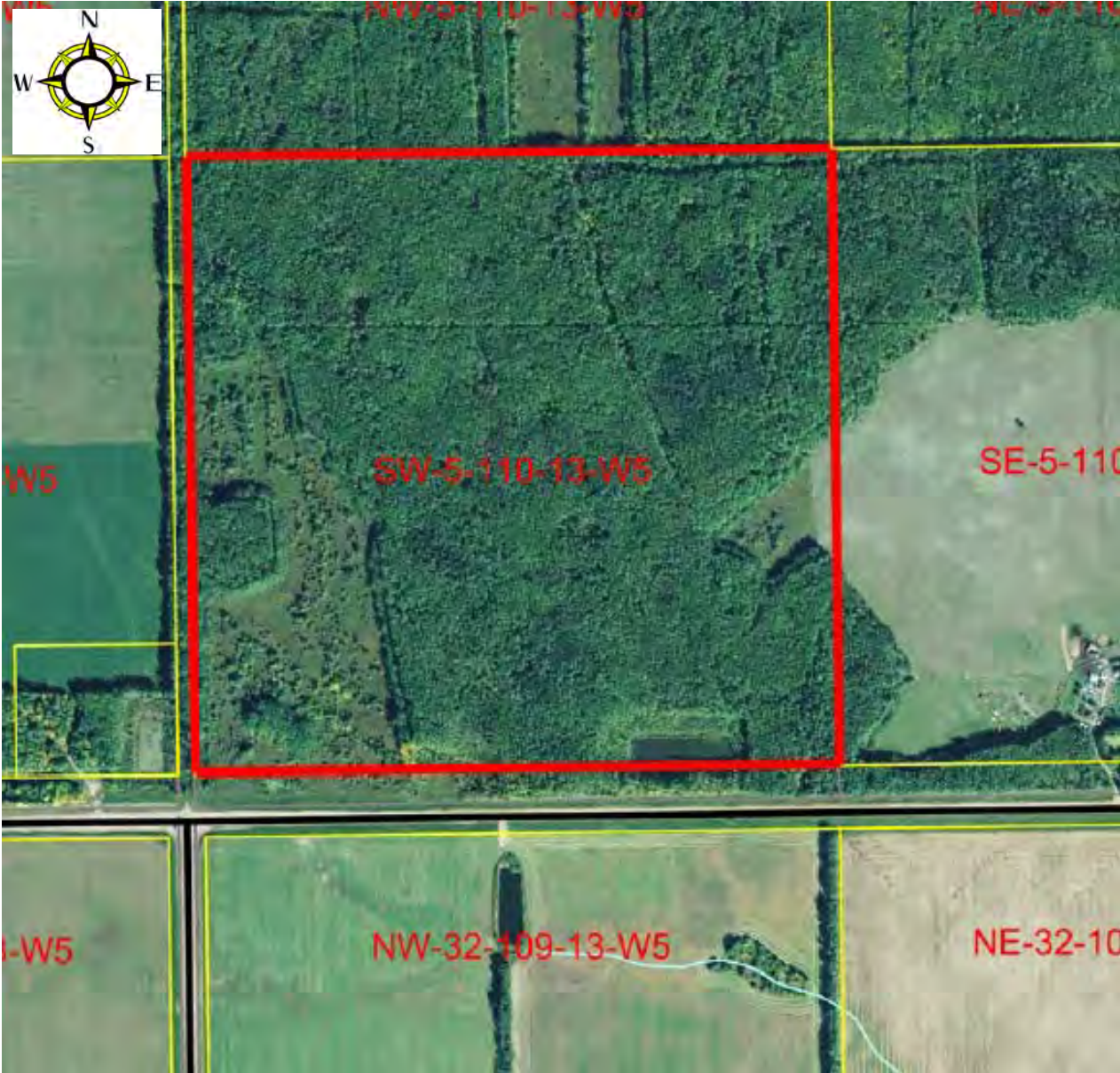
NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

SAME
 REGISTERED OWNER

Mackenzie County
 Box 640, 4511-46 Avenue
 Fort Vermilion, AB T0H 1N0



BYLAW AMENDMENT APPLICATION



File No. Bylaw 1126-18

Disclaimer

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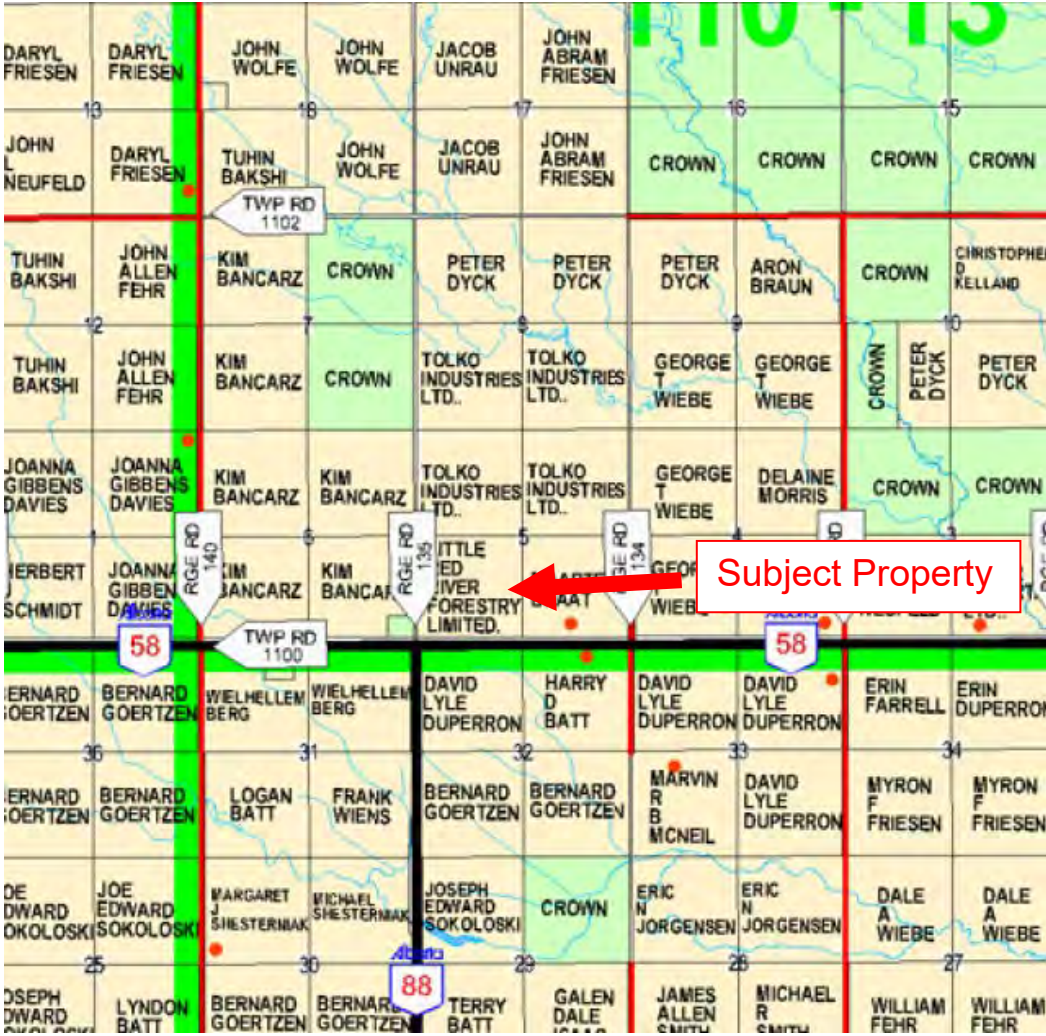
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Mackenzie County

NOT TO SCALE

BYLAW APPLICATION



File No. Bylaw 1126-18

NOT TO SCALE

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Mackenzie County



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 28, 2018
Presented By:	Byron Peters, Deputy Chief Administrative Officer
Title:	Bylaw 1128-18 Land Use Bylaw Amendment for a Zoning Overlay to regulate the minimum and maximum setback for Signs along 100 Street in the hamlet of La Crete

BACKGROUND / PROPOSAL:

Mackenzie County administration is proposing a zoning overlay to change the minimum setback for signs for all lots adjacent to 100 Street in La Crete. This would include properties starting from 9205-100 Street (Mackenzie County Office) North to the intersection of the Secondary Road 697 (La Crete Access).

The proposed change would be changing the existing minimum setback from 1.5 m (5.0 feet) from the curb/sidewalk to a minimum setback of 7 m (23 feet) and a maximum setback of 10 m (33 feet) from the curb or sidewalk.

The reason for this change is Mackenzie County has a right-of-way, which is 100A Street running parallel to 100 Street on the East side. Administration would like the signs consistent along 100 Street, both to the East and to the West of the road to ensure esthetic appeal for those entering the Hamlet of La Crete. When placing the signs just 5 feet from the curb some of the signs are placed on the right-of-way. Administration went out to measure the distance from the sidewalk and road and conceded that this would be a good distance for the proposed setbacks.

Bylaw 10XX-18 was presented to the Municipal Planning Commission on November 15, 2018 where they made the following motion:

MPC-18-11-169 MOVED by Jacquie Bateman

That the Municipal Planning Commission recommend to Council to approve Bylaw 11__-18 being a Land Use Bylaw Amendment for a Zoning Overlay to regulate the minimum and maximum setbacks for signs along 100 Street in the hamlet of La Crete.

Author: L Washkevich **Reviewed by:** C Smith **CAO:** _____

CARRIED

OPTIONS & BENEFITS:

Options are to pass, defeat, or table first reading of the bylaw.

COSTS & SOURCE OF FUNDING:

Costs will consist of advertising the public hearing and notifying all affected landowners which will be borne by the Planning Departments operating budget.

SUSTAINABILITY PLAN:

The sustainability plan does not address any topics that affect this bylaw amendment.

COMMUNICATION:

The bylaw amendment will be advertised as per MGA requirements.

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That first reading be given to Bylaw 1128-18 being a Land Use Bylaw Amendment for a Zoning Overlay to regulate the minimum and maximum setbacks for signs along 100 Street in the hamlet of La Crete, subject to public hearing input.

Author: L Washkevich **Reviewed by:** C Smith **CAO:** _____

BYLAW NO. 1128-18
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW
TO ADD A ZONING OVERLAY TO CHANGE THE MINIMUM AND MAXIMUM
SETBACKS FOR SIGNS ALONG 100 STREET IN THE HAMLET OF LA CRETE

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2017, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to change the setbacks for signs along 100 Street in La Crete from a minimum of 1.5 m (5.0 feet) from the curb/sidewalk to a minimum of 7m (23 feet) and to a maximum of 10 m (33 feet) from the curb or sidewalk because of the 100A Street.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That Mackenzie County Land Use Bylaw Section 8 General Regulations be amended with the following addition:

8.65 Zoning Overlay for 100 Street in the hamlet of La Crete.

8.65.1 Signs located along 100 Street in the hamlet of La Crete shall have a minimum setback of 7m (23 feet) and a maximum setback of 10 m (33 feet) starting from 9205-100 Street (Mackenzie County Office) North to the intersection of the Secondary Road 697 (La Crete Access).

2. That Mackenzie County Land Use Bylaw Section 9.9 Institutional (I) Additional Regulations be amended with the following addition:

9.9.9 Please refer to Section 8.65 for sign placement along 100th Street in the hamlet of La Crete.

3. That Mackenzie County Land Use Bylaw Section 9.27 La Crete Town Centre (LC-TC) Additional Regulations be amended with the following addition:

9.27.26 Any signs in this zoning located along 100 Street shall have a minimum

setback of 7 meters (23 feet) and a maximum setback of 10 meters (33 feet) from the curb/sidewalk along 100th street in La Crete.

4. That Mackenzie County Land Use Bylaw Section 9.29 La Crete Main Street (LC-MS) Additional Regulations be amended with the following addition:

9.29.15 Any signs in this zoning located along 100 Street shall have a minimum setback of 7 meters (23 feet) and a maximum setback of 10 meters (33 feet) from the curb/sidewalk along 100th street in La Crete.

READ a first time this ____ day of _____, 2018.

PUBLIC HEARING held this ____ day of _____, 2018.

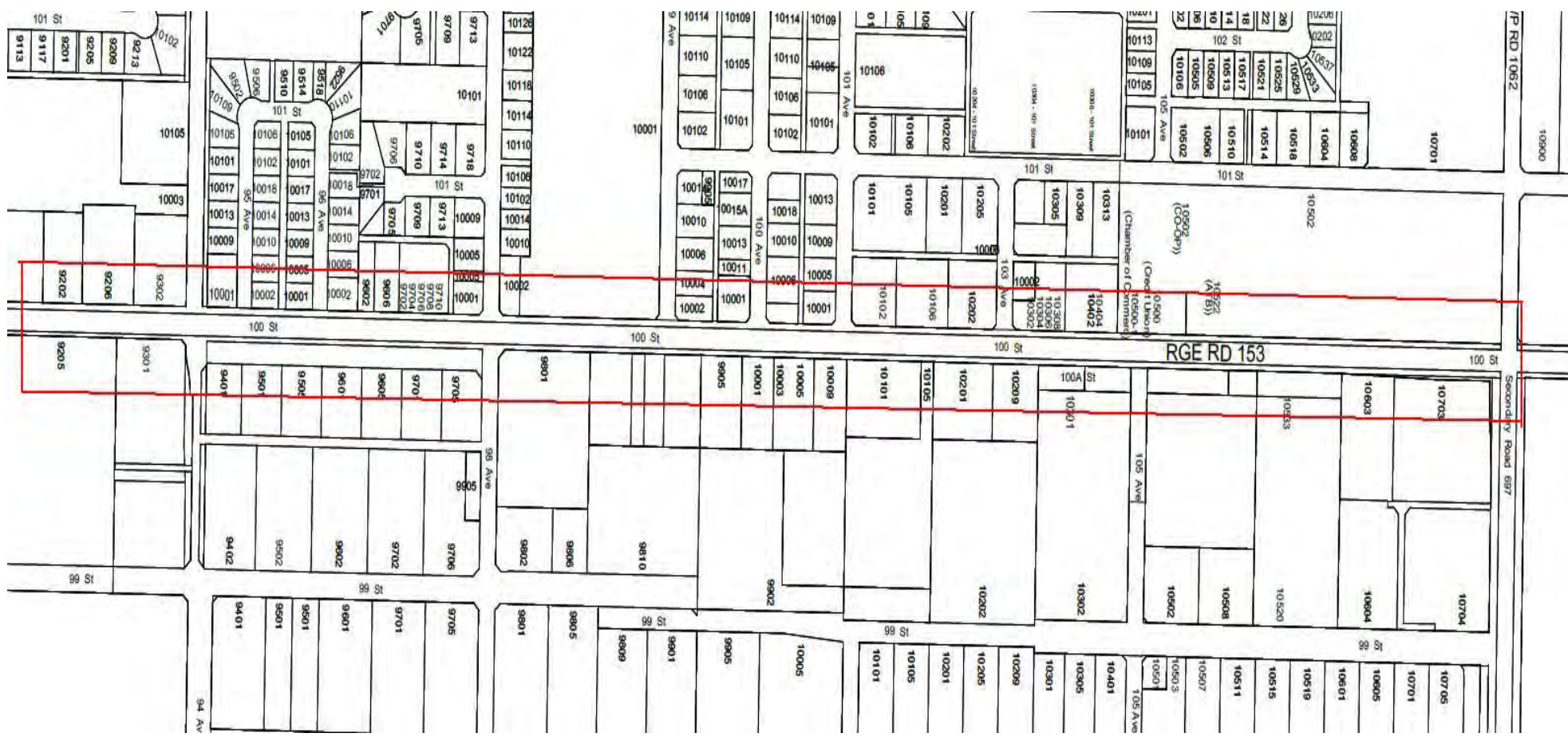
READ a second time this ____ day of _____, 2018.

READ a third time and finally passed this ____ day of _____, 2018.

Joshua Knelsen
Reeve

Lenard Racher
Chief Administrative Officer

BYLAW AMENDMENT APPLICATION



File No. Bylaw 1128-18

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Mackenzie County

NOT TO SCALE





Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 28, 2018
Presented By:	Len Racher, Chief Administrative Officer
Title:	Tolko Caribou Plan Meeting

BACKGROUND / PROPOSAL:

The following request was received by Bob Fleet from Tolko requesting attendance by a Mackenzie County delegate at a Caribou Plan Meeting regarding the Bistcho Herd in northwest Alberta. The meeting is scheduled for the afternoon of December 13, 2018 in Edmonton.

Josh & Crystal,

At a recent meeting of Tolko, some nations of the North Peace Tribal Council, some environmental groups, and representatives from both the governments of Canada and Alberta, it was decided to extend an invitation to both Mackenzie County and the Town of High Level, to our next meeting. The invitation is for one delegate from Mackenzie County and one from the Town of High Level.

The objective of our meetings is to jointly develop a caribou recovery plan for the Bistcho herd in northwest Alberta. Most of the attendees bring a technical perspective to the exercise. Some of the work has already commenced and we will spend some time at the meeting reviewing work completed to date.

The meeting date is the afternoon of December 13. The location is usually either an airport hotel or a downtown hotel in Edmonton.

Our coordinator, Chanda Hunnie, whom I have copied on this message, will contact you or your designate with the specific details, closer to the date.

Please contact myself or Chanda if you have any questions.

Bob Fleet
Tolko

OPTIONS & BENEFITS:

Author: C. Gabriel **Reviewed by:** _____ **CAO:** _____

COSTS & SOURCE OF FUNDING:

2018 Operating Budget for Travel, Subsistence and Honaria.

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

The Councillor _____ be appointed as the municipal representative at the Tolko Caribou Plan meeting scheduled for December 13, 2018 in Edmonton.

Author: C. Gabriel Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 28, 2018
Presented By:	Len Racher, Chief Administrative Officer
Title:	Fire Permit Requirements (Hazardous Smoke Conditions)

BACKGROUND / PROPOSAL:

Mackenzie County is faced with severe smoke hazards every November when fire bans are lifted and the permit season ends. This creates extremely hazardous driving conditions and zero visibility situations for drivers and increases the potential for motor vehicle accidents.

Mackenzie County has met with local forestry staff to discuss the matter and potential solutions.

Additionally, Councillors met with the Minister of Agriculture & Forestry to discuss the matter on November 20, 2018. A verbal update will be provided regarding that meeting.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

Author: C. Gabriel Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

Simple Majority

Requires 2/3

Requires Unanimous

For discussion.

Author: C. Gabriel Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 28, 2018
Presented By:	Byron Peters, Deputy Chief Administrative Officer
Title:	Municipal Planning Commission Meeting Minutes

BACKGROUND / PROPOSAL:

The minutes of the November 15, 2018 Municipal Planning Commission meeting are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION:

N/A

Author: B. Peters Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

That the Municipal Planning Commission meeting minutes of November 15, 2018 be received for information.

Author: B. Peters Reviewed by: _____ CAO: _____

**MACKENZIE COUNTY
Municipal Planning Commission Meeting**

**Mackenzie County Office
La Crete, AB**

Thursday, November 15, 2018 @ 10:00 a.m.

PRESENT:	Erick Carter	Chair, MPC Member (via teleconference)
	Beth Kappelar	Vice Chair, MPC Member
	John W Driedger	MPC Member
	David Driedger	Councillor, MPC Member (via teleconference)
	Jacque Bateman	Councillor, MPC Member
ADMINISTRATION:	Byron Peters	Deputy Chief Administrative Officer
	Caitlin Smith	Planning Supervisor
	Kristin Racine	Planner
	Lynda Washkevich	Development Officer
	Laura Braun	Administrative Assistant/Recording Secretary

MOTION 1. **CALL TO ORDER**

Beth Kappelar called the meeting to order at 10:01 a.m.

2. **ADOPTION OF AGENDA**

MPC-18-11-163 **MOVED** by John W Driedger

That the agenda be adopted as presented.

CARRIED

3. **MINUTES**

a) **Adoption of Minutes**

MPC-18-11-164 **MOVED** by John W Driedger

That the minutes of October 30, 2018 Municipal Planning Commission meeting be adopted as presented.

CARRIED

b) **Business Arising from Previous Minutes**

Bylaw 11__-18 Land Use Bylaw Amendment to add the definition of energy source and to add the regulation for the issuance of an Alberta remediation certificate for all energy use sites to section 8.62 and sections 9.1, 9.6, 9.7, 9.8, 9.23, 9.24, 9.25, 9.26, 9.28, 9.30, 9.31, 9.32, 9.33 and 9.35 was defeated by Council at the November 13, 2018 Regular Council Meeting.

4. **TERMS OF REFERENCE**

For information.

5. **DEVELOPMENT**

None.

6. **SUBDIVISIONS**

- a) **32-SUB-18 Gregory & Louise Toews
5.026 Acre Subdivision
River Lot 11, North Vermilion Settlement**

MPC-18-11-165 MOVED by Jacquie Bateman

That Subdivision Application 32-SUB-18 in the name of Gregory & Louise Toews on River Lot 11, North Vermilion Settlement APPROVED with the following conditions:

1. This approval is for a **TYPE B** subdivision, 5.026 acres (2.034 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
 - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.
 - d) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss**

the requirements for your subdivision.

- e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- f) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- g) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
- h) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

CARRIED

- b) 33-SUB-18 George Warren Garnett Lizotte
11.03 Acre Subdivision
NW 2-109-13-W5M**

MPC-18-11-166 **MOVED** by John W Driedger

That Subdivision Application 33-SUB-18 in the name of George Warren Garnett Lizotte on NW 2-109-13-W5M be APPROVED with the following conditions:

- 1. This approval is for a **TYPE B** subdivision, 11.03 acres (4.465 Hectares) in size.
- 2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.

- c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.
- d) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
- e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- f) Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value. The current market value for this property is \$4,100 per acre. Municipal reserve is charged at 10%, which is \$410 per subdivided acre. **11.03 acres times \$410 equals \$4,522.30.**
- g) **The Developer has the option to provide a market value appraisal of the existing parcel of land as of a specified date occurring within the 35-day period following the date on which the application for subdivision approval is made in accordance to the *Municipal Government Act* Section 667(1)(a).**
- h) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- i) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
- j) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

CARRIED

- c) **34-SUB-18 Frank & Barbara Martens and Robert & Melissa Driedger
Boundary Adjustment
SW 26-107-14-W5M**

MPC-18-11-167 MOVED by Jacquie Bateman

That Boundary Adjustment Application 33-SUB-18 in the name of Frank & Barbara Martens and Robert & Melissa Driedger on SW 26-107-14-W5M be APPROVED with the following conditions:

1. This approval is for a **Boundary Adjustment**, 11.00 acres (4.45 Hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed boundary adjustment, the developer shall obtain a development permit from the Municipality.
 - b) Provision of a road and access to both the boundary adjustment and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
 - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.
 - d) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your boundary adjustment.**
 - e) Any outstanding property taxes are to be paid on the land proposed for the boundary adjustment prior to registration.
 - f) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
 - g) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
 - h) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

CARRIED

**d) 36-SUB-18 Janet & Michael Gale & Michael Rollheiser
45 Acre Subdivision
NW 7-105-13-W5M**

MPC-18-11-168 MOVED by John W Driedger

That Subdivision Application 36-SUB-18 in the name of Michael & Janet Gale and Michael Rollheiser on NW 7-105-13-W5M be APPROVED with the following conditions:

1. This approval is for a **TYPE A** subdivision, 45 acres (18.21 Hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of a road and access to both the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
 - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2015.
 - d) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
 - e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
 - f) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
 - g) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
 - h) **Mackenzie County shall not be held liable for any**

concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.

CARRIED

7. MISCELLANEOUS ITEMS

- a) **11__-18 Land Use Bylaw Amendment for a Zoning Overlay To regulate the minimum and maximum setback for Signs Along 100 Street in the hamlet of La Crete**

MPC-18-11-169 MOVED by Jacquie Bateman

That the Municipal Planning Commission recommend to Council to approve Bylaw 11__-18 being a Land Use Bylaw Amendment for a Zoning Overlay to regulate the minimum and maximum setbacks for signs along 100 Street in the hamlet of La Crete.

CARRIED

8. IN CAMERA

None.

9. MEETING DATES

- ❖ Thursday, December 6, 2018 @ 10:00 a.m. in Fort Vermilion
- ❖ Thursday, January 10, 2019 @ 10:00 a.m. in La Crete
- ❖ Thursday, January 24, 2019 @ 10:00 a.m. in Fort Vermilion

10. ADJOURNMENT

MPC-18-11-170 MOVED by John W Driedger

That the Municipal Planning Commission Meeting be adjourned at 10:25 a.m.

CARRIED

These minutes were adopted this 6th day of December, 2018.

Erick Carter, Chair



Mackenzie County

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	November 28, 2018
Presented By:	Len Racher, Chief Administrative Officer
Title:	Information/Correspondence

BACKGROUND / PROPOSAL:

The following items are attached for your information, review, and action if required.

- Correspondence – Arnold Vierson, MP (Broadband)
- Correspondence – Alberta Transportation (STIP Funding for Blue Hills Site 2)
- Correspondence – Alberta Municipal Affairs (MSI – 2017 Capital Statement of Funding and Expenditures)
- Correspondence – Alberta Municipal Affairs (Response to Disaster Recovery Program letter of appreciation)
- Correspondence – UNESCO (Wood Buffalo National Park)
- Correspondence – Alberta Municipal Affairs (Response to Disaster Recovery Program Appeal)
- Correspondence – Letters of Appreciation to local members of the Canadian Forces
- Correspondence – Alberta Municipal Affairs (Request for Exemption for IDP between Mackenzie County and County of Northern Lights)
- Correspondence – Town of High Level (Response to 2019 Capital Projects Request)
- Correspondence – County of Northern Lights (Extension Request for IDP and ICF)
- Correspondence – Northern Alberta Elected Leaders (Meeting Postponement and Assessment Year Modifiers)
- Northern Leaders’ Summit – December 13, 2018
- Draft Action Plan for Wood Buffalo National Park World Heritage Site for Public Review
- Bighorn Country
-

Author: C. Gabriel Reviewed by: _____ CAO: _____

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel Reviewed by: _____ CAO: _____

Ottawa

Room 1070, The Valour Building
Ottawa, ON K1A 0A6
Tel: 613.996.1783
Fax: 613.995.1415

Constituency

Box 4458, 5124-50 Street
Barrhead, AB T7N 1A3
Toll Free: 1.800.667.8450
Tel: 780.305.0340
Fax: 780.305.0343



HOUSE OF COMMONS
CHAMBRE DES COMMUNES
CANADA

Arnold Viersen, MP

Peace River—Westlock



November 2018

Many rural and remote areas lack broadband Internet coverage. High quality connectivity has become increasingly important to Canadians. We now depend on the Internet for everything from banking to education to health care. To facilitate the process of moving towards broadband Internet access, I have assembled a few resources that your community might find helpful.

The **Broadband Fund** is operated by the Canadian Radio-television and Telecommunications Commission (CRTC). This is a new fund that is designed to improve broadband Internet services in underserved areas. The program will be taking applications in 2019. More details are available via the link below.

<https://www.canada.ca/en/radio-television-telecommunications/news/2018/09/crtc-announces-details-of-the-broadband-fund.html>

Funding under the **First Nation Infrastructure Fund (FNIF)** includes connectivity infrastructure projects. First Nation communities can apply for funding through their First Nation Infrastructure Investment Plan (FNIIP). This is an ongoing program with an annual submission deadline of September 30th. Detailed information is included in the following two links:

FNIF

<https://www.sac-isc.gc.ca/eng/1100100010656/1533645154710>

FNIIP

<https://www.sac-isc.gc.ca/eng/1440084290678/1533645718223>

Additionally, I will be talking to ministers and colleagues at all government levels, advocating for the implementation of programs and funding that will bring high-speed Internet connectivity to Canadians living in rural and remote areas.

Sincerely,

A handwritten signature in blue ink that reads "A. Viersen".

Arnold Viersen, MP

Peace River – Westlock

Deputy Critic for Innovation, Science and Economic Development



Arnold.Viersen@parl.gc.ca
www.mparnold.ca

October 29, 2018

Our File: 1560-LMI-MACK-2

Mr. Peter Braun
Reeve
Mackenzie County
PO Bag 640
Fort Vermilion, Alberta T0H 1N0

Dear Reeve Braun:

**Re: Strategic Transportation Infrastructure Program- Local Municipal Initiatives
Blue Hills Site 2 – Culvert Crossing Project**

Please be advised that \$385,000.00 is being electronically transferred to Mackenzie County as an advance payment under the Strategic Transportation Infrastructure Program- Local Municipal Initiatives and is provided to assist you with the Blue Hills Site 2- Culvert Crossing project.

If you require any further information, please contact Anne Han at 780-624-6280.

We are pleased to assist you with this worthwhile endeavor.

Sincerely,



Ryan Konowalyk, P.Eng.
Regional Director

AH

cc: Debbie Jabbour, MLA Peace River
Barry Pape, Team Lead, Water/Wastewater and Grants, Alberta Transportation
Danny Jung, Infrastructure Manager, Alberta Transportation
Anne Han, Infrastructure Support Technologist, Alberta Transportation



AR95620B

November 6, 2018

Mr. Lenard Racher, Chief Administrative Officer
Mackenzie County
PO Box 640
Fort Vermilion, Alberta T0H 1N0

Dear Mr. Racher:

Thank you for submitting the Municipal Sustainability Initiative (MSI) - 2017 Capital Statement of Funding and Expenditures (SFE).

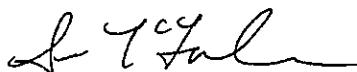
This letter confirms that the municipality's certified SFE has been submitted as required. We have reviewed your report and are satisfied that the reporting requirements of the MSI Memorandum of Agreement have been met. All reported projects have been accepted by the Minister.

Attached is the 2017 Certification Summary Report, which is based on the municipality's reported amounts.

In addition, the funding agreement states that you agree to allow the Minister and/or his agents, including but not limited to, the Auditor General of Alberta, and representatives of the Province of Alberta, access to the project site; any engineering drawings or documents; any books of accounts relating to funding, earnings, and expenditures claimed under this agreement; and any other such project related documents as deemed necessary by the Minister in performing an audit of the projects undertaken under this agreement. All project related documents shall be kept for a minimum of three years following completion of the project.

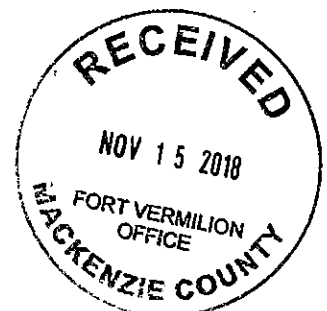
If you have any questions, please contact a grant advisor by dialing 310-0000 toll-free, then 780-422-7125.

Sincerely,



Susan McFarlane
Director, Grant Program Delivery

Attachment



MUNICIPAL SUSTAINABILITY INITIATIVE (MSI)

Program Year 2017
 Capital Certification Summary
 Mackenzie County
 As at December 31, 2017

Closing Balance: \$1,338,767
 2017 Allocation: \$3,326,807
 Interest Earned: \$20,081
Total Available: \$4,685,655

(1) MA Project No.	(2) Project Name	(3) Status of Project	(4) Ministry Accepted MSI Amount	(5) Total Reported MSI Applied To Date	(6) Remaining Ministry Accepted MSI Amount	(7) Previous and Current Year Qualifying Project Costs to be Funded from MSI	(8) MSI Funds Applied to Previous and Current Year Qualifying Costs	(9) Remaining Qualifying Project Costs Carried Forward to Next Year
CAP-3506	New Lift Station for the Hamlet of Zama	Completed/Fully Funded	\$600,000	\$45,864	\$554,136	\$0	\$0	\$0
CAP-5710	Fort Vermilion Sand and Salt Shelter	Completed/Fully Funded	\$307,250	\$307,250	\$0	\$175,000	\$175,000	\$0
CAP-5711	Fort Vermilion Roads Seal Coat and Water and Sewer Extension	Completed/Fully Funded	\$595,000	\$544,792	\$50,208	\$94,344	\$94,344	\$0
CAP-8268	Hamlet of La Crete 94 Avenue Rehabilitation	Completed/Fully Funded	\$850,000	\$827,880	\$22,120	\$566,414	\$566,414	\$0
CAP-8467	Road Paving	Completed/Fully Funded	\$290,700	\$290,500	\$200	\$290,500	\$290,500	\$0
CAP-8470	Fort Vermilion Water Treatment Plant Road Paving	Completed/Fully Funded	\$230,992	\$230,992	\$0	\$214,632	\$214,632	\$0

MUNICIPAL SUSTAINABILITY INITIATIVE (MSI)

Program Year 2017
 Capital Certification Summary
 Mackenzie County
 As at December 31, 2017

Total Available: \$4,685,655

(1) MA Project No.	(2) Project Name	(3) Status of Project	(4) Ministry Accepted MSI Amount	(5) Total Reported MSI Applied To Date	(6) Remaining Ministry Accepted MSI Amount	(7) Previous and Current Year Qualifying Project Costs to be Funded from MSI	(8) MSI Funds Applied to Previous and Current Year Qualifying Costs	(9) Remaining Qualifying Project Costs Carried Forward to Next Year
CAP-8583	Fort Vermilion 49 Avenue Waterline Relocation	Completed/Fully Funded	\$250,000	\$153,260	\$96,740	\$153,260	\$153,260	\$0

Total: \$1,494,150 \$1,494,150 \$0

2017 Remaining Balance: \$3,191,505



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Leduc-Beaumont*

NOV 06 2018

Joshua Knelsen
Reeve
Mackenzie County
PO Box 640
Fort Vermilion AB T0H 1N0



Dear Reeve Knelsen,

Thank you for your letter of October 25, 2018. I appreciate the time you have taken to acknowledge the approval of the Mackenzie County's Disaster Recovery Program (DRP) application - Peace River Flood/Ice Jam. I am proud of ministry staff and the work they do to serve Albertans.

Staff are diligently working on all remaining applications as quickly and as efficiently as possible and are understanding of the burden faced by the county as a result of the disaster.

I as well look forward to meeting with you at the Rural Municipalities of Alberta Fall Convention in November.

Thank you again for writing.

Sincerely,

Hon. Shaye Anderson
Minister of Municipal Affairs

cc: Shane Schreiber, Managing Director, Alberta Emergency Management Agency



United Nations
Educational, Scientific and
Cultural Organization

Organisation
des Nations Unies
pour l'éducation,
la science et la culture

Organización
de las Naciones Unidas
para la Educación,
la Ciencia y la Cultura

Организация
Объединенных Наций по
вопросам образования,
науки и культуры

منظمة الأمم المتحدة
للتربية والعلم والثقافة

联合国教育、
科学及文化组织

Culture Sector
Division for Heritage

Peter F. Braun
Mackenzie County
P.O. Box 640
4511-46 Avenue
Fort Vermillion, AB T0H 1N0
Canada

Ref. : CLT/HER/WHC/EUR/18/11236

6 November 2018

Subject: **State of conservation of the World Heritage property "Wood Buffalo National Park"**

Dear Mr Braun,

I would like to thank you for your letter of 16 October last, by which you express concerns over the Reactive Monitoring mission report of the World Heritage property "**Wood Buffalo National Park**" from March 2017.

We have taken due note of your concerns and in compliance with paragraph 174 of the *Operational Guidelines for the Implementation of the World Heritage Convention*, we have also contacted the relevant Canadian authorities. Furthermore, I would like to stress that due to the multitude of stakeholders involved and the variety of issues that had to be addressed by the mission, we regret that it was necessary to compromise with regards to the engagement of participants. However, I appreciate that you have reached out to the World Heritage Centre and would like to thank you for your commitment to the conservation of the World Heritage property "**Wood Buffalo National Park**."

Thanking you for your interest in the *World Heritage Convention*, I remain,

Yours sincerely,

Isabelle Anatole-Gabriel
Chief of the Europe and North
America Unit
World Heritage Centre





ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Leduc-Beaumont*

AR95251

NOV 08 2018

Mr. Doug Munn
Director, Community Services
Mackenzie County
PO Box 640
Fort Vermilion AB T0H 1N0



Dear Mr. Munn,

Thank you for your letter appealing the denial of the majority of Mackenzie County's Disaster Recovery Program application in relation to the January 2018 natural gas shortage.

As outlined in the letter of June 27, 2018, from the Managing Director of the Alberta Emergency Management Agency (AEMA), the Disaster Recovery Regulations (DRR) set out specific criteria that must be met before an application for program assistance can be approved. A Disaster Recovery Program (DRP) may only be established if an event is extraordinary in nature, insurance is not readily and reasonably available, and the event threatens the economic viability of the community.

I recognize this event had significant local impacts within Mackenzie County. As these natural gas shortages are an ongoing and a repetitive issue, it cannot be considered an extraordinary event. Extremely cold weather can reasonably be expected every year and the resulting gas shortages can be foreseen.

While considerable costs were incurred by the county in responding to this event, the event did not meet the criteria set out in the DRR required for the establishment of a DRP. As such, I regret to inform you, Mackenzie County's appeal for additional funding is denied.

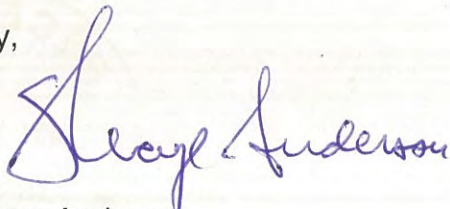
I would also like to acknowledge the excellent work done in your community during the natural gas shortage, both to prevent the situation from escalating, as well as ensuring residents remained safe. In support of the county's efforts in providing its residents with assistance, the ministry has provided approximately \$7,500 towards the county's emergency operations costs.

.../2

I commend the diligent efforts of Mackenzie County to secure funding to find a permanent solution to the natural gas shortages, and hope a solution can be implemented as soon as possible.

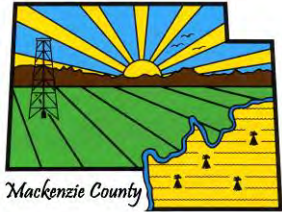
Thank you again for writing.

Sincerely,

A handwritten signature in blue ink that reads "Shaye Anderson". The signature is fluid and cursive, with the first name "Shaye" being more prominent than the last name "Anderson".

Hon. Shaye Anderson
Minister of Municipal Affairs

cc: Honourable Oneil Carlier, Minister of Agriculture and Forestry



Mackenzie County

P.O. Box 640, 4511-46 Avenue, Fort Vermilion, AB T0H 1N0
P: (780) 927-3718 Toll Free: 1-877-927-0677 F: (780) 927-4266
www.mackenziecounty.com
office@mackenziecounty.com

November 8, 2018

Private Tyron Neudorf
La Crete, AB
T0H 2H0

Dear Private Neudorf:

RE: LETTER OF APPRECIATION

Mackenzie County would like to express our appreciation for the selfless, dedicated, commitment from people like yourself and the many other men and women that have served and continue to serve our nation in uniform. We would not be able to continue to live the life of freedom we so often selfishly take for granted.

As we enjoy the many freedoms we experience each and every day, let us not forget the men and women that fought; and the many who paid the ultimate price.

Mackenzie County Council would like to take this time to recognize the following born and raised Mackenzie County resident currently serving:

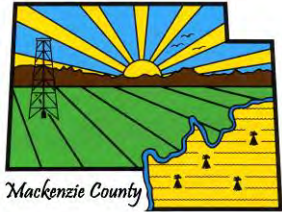
Private Neudorf
Princess Patricia's Canadian Light Infantry
3rd Battalion, Mountain Division

Private Neudorf, we thank you and veterans alike for the sacrifices and achievements you made for our nation. There is no higher honour. Thank you for your service. Never forget the fallen...remember the serving.

Yours truly,

Joshua Knelsen
Reeve

c: Mackenzie County Council



Mackenzie County

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www.mackenziecounty.com
office@mackenziecounty.com

November 8, 2018

Mr. Donald Roberts

[REDACTED]
Zama City, AB
T0H 4E0

Dear Mr. Roberts:

RE: LETTER OF APPRECIATION

Mackenzie County would like to express our appreciation for the selfless, dedicated, commitment from people like yourself and the many other men and women that have served and continue to serve our nation in uniform. We would not be able to continue to live the life of freedom we so often selfishly take for granted.

As we enjoy the many freedoms we experience each and every day, let us not forget the men and women that fought; and the many who paid the ultimate price.

Mackenzie County Council would like to take this time to recognize the following born and raised Mackenzie County resident for his past service:

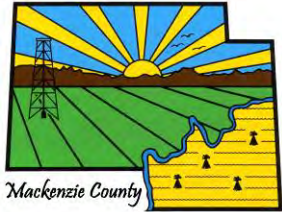
Donald Joseph Roberts
Master Corporal, Logistics
Canadian Forces Base Borden

We thank you and veterans alike for the sacrifices and achievements you made for our nation. There is no higher honour. Thank you for your service. Never forget the fallen...remember the serving.

Yours truly,

Joshua Knelsen
Reeve

c: Mackenzie County Council



Mackenzie County

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www.mackenziecounty.com
office@mackenziecounty.com

November 8, 2018

Mr. Timothy Wiebe
Warrant Officer

Edmonton, AB
T5C 0H5

Dear Warrant Officer:

RE: LETTER OF APPRECIATION

Mackenzie County would like to express our appreciation for the selfless, dedicated, commitment from people like yourself and the many other men and women that have served and continue to serve our nation in uniform. We would not be able to continue to live the life of freedom we so often selfishly take for granted.

As we enjoy the many freedoms we experience each and every day, let us not forget the men and women that fought; and the many who paid the ultimate price.

Mackenzie County Council would like to take this time to recognize the following born and raised Mackenzie County resident currently serving:

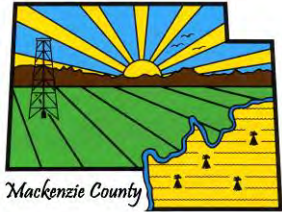
Timothy Wiebe, Warrant Officer
Princess Patricia's Canadian Light Infantry

We thank you and veterans alike for the sacrifices and achievements you made for our nation. There is no higher honour. Thank you for your service. Never forget the fallen...remember the serving.

Yours truly,

Joshua Knelsen
Reeve

c: Mackenzie County Council



Mackenzie County

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www.mackenziecounty.com
office@mackenziecounty.com

November 14, 2018

The Honourable Shaye Anderson
Minister of Municipal Affairs
132 Legislature Building
10800 - 97 Avenue
Edmonton, AB T5K 2B6

Dear Minister:

**RE: REQUEST FOR EXEMPTION - INTER-MUNICIPAL DEVELOPMENT
PLAN BETWEEN MACKENZIE COUNTY AND COUNTY OF
NORTHERN LIGHTS**

Mackenzie County Council and the County of Northern Lights Council are pleased to see the recent announcement that exemptions may be granted from the Inter-municipal Development Plan (IDP) requirements, in circumstances where all lands along a municipal border were crown lands.

Mackenzie County and the County of Northern Lights have a history of working together on projects where appropriate and have no issues with discussing areas where further inter-municipal collaboration can take place. We are however, requesting that we be granted an exemption to the requirements for an IDP, as the lands along the border between our municipalities is crown land.

Both Councils have passed the required resolutions in this regard as follows:

County of Northern Lights - August 28, 2018 Regular Council Meeting

338/28/08/18

MOVED BY Councillor Halibisky to acknowledge receipt of the Mackenzie County Intermunicipal Development Plan Report; and that the Minister of Municipal Affairs be requested to grant an exemption from the IDP requirements under the Municipal Government Act, pertaining to the County of Northern Lights and Mackenzie County as the entire area along one side of the common boundary is crown land.

CARRIED

...2

Mackenzie County - November 13, 2018 Regular Council Meeting

MOTION 18-11-911 **MOVED** by Councillor Braun

That the Minister of Municipal Affairs be requested to grant an exemption from the Inter-municipal Development Plan (IDP) requirements under the Municipal Government Act, pertaining to the County of Northern Lights and Mackenzie County as the entire area along one side of the common boundary is crown land.

CARRIED

We will continue to discuss matters of collaboration and prepare the required Inter-municipal Collaboration Framework agreement within the established timeline.

We thank you in advance for your consideration of this request and look forward to a positive response.

Yours sincerely,



Joshua Knelsen, Reeve
Mackenzie County

c: Ms. Debbie Jabbour, MLA, Peace River
 Mackenzie County Council
 County of Northern Lights Council



Mackenzie County

P.O. Box 640, 4511-46 Avenue, Fort Vermilion, AB T0H 1N0
P: (780) 927-3718 Toll Free: 1-877-927-0677 F: (780) 927-4266
www.mackenziecounty.com
office@mackenziecounty.com

November 14, 2018

Ms. Crystal McAteer, Mayor
Town of High Level
10511-103rd Street
High Level, AB
T0H 1Z0

Dear Mayor:

RE: TOWN OF HIGH LEVEL 2019 CAPITAL PROJECTS REQUEST

Thank you for submitting the Town of High Level proposed 2019 capital projects that are to be partially funded by the County under the Regional Service Sharing Agreement.

Mackenzie County Council reviewed the request at the November 6, 2018 Budget Meeting and has approved all projects with the exception of the Airport – Parking Pay Station.

If you have any questions, please feel free to contact me at (780) 926-7405 or by email at josh@mackenziecounty.com or by contacting our Chief Administrative Officer, Len Racher, at (780) 927-3718 or by email at lracher@mackenziecounty.com.

Yours truly,

Joshua Knelsen
Reeve

c: Mackenzie County Council
Len Racher, Chief Administrative Officer



COUNTY OF
Northern Lights

#600, 7th Ave NW, PO Box 10, Manning AB T0H 2M0
Phone 780-836-3348 Fax 780-836-3663
Toll Free 1-888-525-3481

November 15, 2018

11.01.20

Honourable Shaye Anderson
Minister of Municipal Affairs
Office of the Minister
132 Legislature Building
10800 - 97 Avenue
Edmonton, AB T5K 2B6

Dear Minister Anderson:

**RE: Ministerial Order MSL:047/18 Extension of Timeline for IDPs and ICFs
for Rural Municipalities**

The Council for the County of Northern Lights, at their regular meeting of November 13, 2018, passed the following motion which requests an extension to the legislated period set for the ICFs and IDPs between neighboring municipalities from 2 to 3 years:

"506/13/11/18 MOVED BY Councillor Halabisky to acknowledge receipt of the CAO report, and that Council request an extension from Alberta Municipal Affairs from 2 to 3 years for the Intermunicipal Development Plans (IDP) and Intermunicipal Collaboration Frameworks (ICF) with the following Municipalities: Mackenzie County and Clear Hills County.

CARRIED"

We thank you in advance for your consideration of this request which, if granted, will provide us with the time to increase our efforts to strengthen collaboration between municipalities.

Yours truly,

Wan Oort
for Terry Ungarian, Reeve
County of Northern Lights



Cc: Ms. Debbie Jabbour – MLA Peace River
Honorable Margaret McCuaig-Boyd – MLA Dunvegan-Central Peace-Notley
Mackenzie County
Clear Hills County

From: [Northern Alberta Elected Leaders](#)
Cc: jim.rennie@woodlands.ab.ca; kim.pinnock@gov.ab.ca
Subject: Dec 14 NAEL Meeting Postponed till 2019
Date: November 14, 2018 9:41:06 AM
Attachments: [95586.pdf](#)
[Letter NAEL to Minister Anderson_AYM_October2018.pdf](#)

Good morning NAEL members,

With the recent invitation for northern communities to attend the Northern Leaders' Summit hosted by the Northern Alberta Development Council (NADC) on December 13, 2018 in Slave Lake, we would like to postpone the NAEL meeting scheduled for Dec. 14, 2018 in St. Isidore. NAEL secretariat will work with Northern Sunrise County to find a new date for 2019.

Attached for your information is the latest correspondence received from Minister Anderson regarding the Assessment Year Modifier. The original correspondence is attached for reference.

If you have any questions, please don't hesitate to contact me.

Jim Rennie
Chair, Northern Alberta Elected Leaders
Mayor of Woodlands County
Jim.rennie@woodlands.ab.ca

Email contains 2 Attachments.

This email and any files transmitted with it are confidential and intended solely for the use of the individual or entity to whom they are addressed. If you have received this email in error please notify the system manager. This message contains confidential information and is intended only for the individual named. If you are not the named addressee you should not disseminate, distribute or copy this e-mail.

October 19, 2018

Hon. Shaye Anderson
Minister of Municipal Affairs
Office of the Minister
Municipal Affairs
132 Legislature Building
10800 - 97 Avenue
Edmonton, AB T5K 2B6

Dear Minister Anderson:

Thank you for your letter on March 29, 2018 regarding the Assessment Year Modifiers (AYM).


During our last meeting, the Northern Alberta Elected Leaders (NAEL) discussed Municipal Affairs' decision to freeze the 2018 annual cost updates for wells and pipelines at the same levels as 2017. Our membership continues to strongly oppose this decision, and are, again, asking you to reconsider. The tax burden has been shifted solely onto residential and commercial ratepayers, who are already strained by our uncertain economy.

In addition, your letter indicates that the assessment model is under review. NAEL would like Municipal Affairs to provide a clearly defined timeline for this review. Should the AYM remain the same for another year, municipalities will have to look into other areas for revenue. The impacts of industry on municipalities, particularly infrastructure, continues to cause concern.

NAEL invites you to join us at our upcoming meeting on December 14, 2018 in Northern Sunrise County in order to discuss this issue and follow-up on topics from your August 2017 meeting with our membership.

We look forward to your response.

Sincerely,

A handwritten signature in black ink, appearing to read 'Jim Rennie', with a stylized flourish at the end.

Jim Rennie
NAEL Chair and Mayor of Woodlands County

cc: Honourable Rachel Notley, Premier
All Government Ministers
Rural Municipalities of Alberta
Alberta Urban Municipalities Association
Debbie Jabbour, Chair, Northern Alberta Development Council



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Leduc-Beaumont*

AR95586

NOV 06 2018

Mr. Jim Rennie
jim.rennie@woodlands.ab.ca

Dear Mr. Rennie,

Thank you for your letter of October 19, 2018, and the invitation to attend the upcoming meeting of the Northern Alberta Electors. I appreciate your interest in receiving an update on the review of assessment year modifiers (AYMs), and the implications for municipal budget planning.

Unfortunately, my schedule prevents me from attending the meeting on December 14; however, I anticipate discussing this issue at the upcoming Rural Municipalities of Alberta Fall Convention.

Studies looking at the construction cost changes for the past year, as well as early results from the ongoing assessment model review, will help inform my decision on AYM's for 2019. The Minister's Guidelines containing the AYM's are usually released before the end of the year.

Broader assessment model reviews for wells, machinery and equipment, and pipelines are continuing. These reviews will determine new base rates to replace those originally established in 2005. Industry and municipal stakeholders are providing valuable input into the process and it is anticipated these model reviews will be completed in 2019 and implemented for the 2020 taxation year.

Thank you for sharing your perspective on this important issue.

Sincerely,

Hon. Shaye Anderson
Minister of Municipal Affairs

cc: Honourable Rachel Notley, Premier
Debbie Jabour, MLA-Peace River

Carol Gabriel

From: Northern Alberta Development Council <nadc.council@gov.ab.ca>
Sent: November 22, 2018 3:24 PM
To: Office
Subject: You are Invited!

Trouble viewing this email? [Read it online](#)

Register Today!

NORTHERN LEADERS' SUMMIT
UPDATE



Slave Lake Inn & Conference Centre
December 13, 2018

Premier's Keynote | Evening Reception | Program Agenda



You are Invited!



*Honourable
Rachel Notley
Premier*
Keynote Speaker

The Northern Alberta Development Council is delighted to announce **Honourable Rachel Notley, Premier of Alberta**, will attend the Northern Leaders' Summit and deliver a keynote address on government's priorities for the north.

Several members of Cabinet will accompany the Premier and participate in breakout sessions with northern leaders to discuss opportunities, challenges and strategies to grow our northern region.

A panel of northern community and industry leaders will open the proceedings, sharing insight into successful northern initiatives and partnerships.



Evening reception with Special Guest Hon. Shaye Anderson, Minister of Municipal Affairs

Join with fellow northern leaders and special guest Hon. Shaye Anderson for a networking reception on December 12, 2018, 5:00PM-7:00PM at the Slave Lake Inn and Conference Centre - Main Ballroom.

All delegates will be automatically registered. If you are unable to attend, please advise the NADC at nadc.council@gov.ab.ca.



Each community is invited to have one representative participate in the proceedings.

Please register your delegate at <https://northern-leaders-summit-registration.eventbrite.ca/> using password NLS2018.



NADC
206 Provincial Building
9621-96 Avenue,
Postal Bag 900-14
Peace River, Alberta

From: [Len Racher](#)
To: [Carol Gabriel](#)
Subject: FW: Draft Action Plan for Wood Buffalo National Park World Heritage Site for Public Review Nov 19th to December 10th
Date: November 23, 2018 11:55:05 AM
Attachments: [Action Plan Draft WBNP WHS Nov. 16 2018.pdf](#)

fyi

Len Racher | Chief Administrative Officer | Mackenzie County

PO Box 640, 4511-46 Ave. | Fort Vermilion | AB | T0H 1N0

Direct: 780.927.3719 ext. 2501 | Main Line: 780.927.3718

Toll Free: 1.877.927.0677 | Cell: 780.841.9166

www.mackenziecounty.com

From: Eric Jorgensen
Sent: November-20-18 11:32 PM
To: Council; Len Racher; Byron Peters; Grant Smith
Cc: Crystal McAteer; Hayley Gavin; Terry Ungarian; Amber BEAN; Miron Croy; Sunni-Jeanne Walker; Linda Halabisky; Diana McQueen
Subject: Fw: Draft Action Plan for Wood Buffalo National Park World Heritage Site for Public Review Nov 19th to December 10th

FYI. Some of you are seeing this for the second time. The MPWA is a stakeholder and at times it seems it has been hard for Mackenzie County to be considered a stakeholder. I have read through some of the Draft Action Plan and suggest that we should ensure local voices are heard in this discussion. NWSAR and individual municipalities should find the time to review and critique this plan. We need to insist that our voices as local people are respected. It's not hard to find points to comment on. The deadline is December 19, 2018. Ej

Sent from my BlackBerry Motion--the most secure mobile device—via the TELUS Network

From: mpwa.coordinator@telus.net
Sent: November 20, 2018 8:44 AM
To: arowney@aquatera.ca; southpeace@hotmail.com; catherinebr@nait.ca; cthiessen@cityofgp.com; dan.benson@gov.ab.ca; DCalliou@msgc.ca; davehay10@gmail.com; dtwalty@gmail.com; berwin@telusplanet.net; emanzer@peacriver.ca; iand@albertanewsprint.com; jwebb@incentre.net; mpwa.admin@telus.net; mpwa.execdirector@telus.net; rkeillor@abnorth.com; sarah.belak@cnrl.com; extension@sarda.ca; ilwea.mgr@bigstone.ca
Cc: eric@mackenziecounty.com; Jamie.Meneen@nptc.ca; mgairdner@cityofgp.com; rayward1@mdfairview.ab.ca; roxie.rutt@mdgreenview.ab.ca; smiller@7genergy.com; mayor@valleyview.ca
Subject: FW: Draft Action Plan for Wood Buffalo National Park World Heritage Site for Public Review Nov 19th to December 10th

Hi Board, please find attached the latest from the Wood Buffalo National Park Action Plan. MPWA has provided comments and input throughout this process. if you have comments please submit them to me by the end of the day November 30th so that the Technical Committee has time to formulate a response and submit comments before the deadline.

Thank you,

Adam Norris, M.Sc., P.Biol.

Watershed Coordinator

Mighty Peace Watershed Alliance

Box 217, McLennan, AB T0H 2L0

Office: 780-324-3355

Cell: 780-552-4354

email: mpwa.coordinator@telus.net

Website: <http://www.mightypeacewatershedalliance.org>

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From: joseph.zebrowski@pc.gc.ca [mailto:joseph.zebrowski@pc.gc.ca] **On Behalf Of**

wbnpwhs.pnwbspm@pc.gc.ca

Sent: November 16, 2018 4:34 PM

To: wbnpwhs.pnwbspm@pc.gc.ca

Cc: Zebrowski, Joseph (PC)

Subject: Draft Action Plan for Wood Buffalo National Park World Heritage Site for Public Review Nov 19th to December 10th

Dear Stakeholders,

This is a follow up to my email of November 7 concerning the Draft Action Plan for the Wood Buffalo National Park World Heritage Site.

Parks Canada is pleased to provide your organization with the Draft Action Plan for the Wood Buffalo National Park World Heritage Site for your review and comment (document attached to this email). Parks Canada is appreciative of your organization's on-going interest in the development of the multi-jurisdictional Action Plan for the Wood Buffalo National Park World Heritage Site.

A public comment period on the Draft Action Plan will be held from November 19 to December 10, 2018 for a period of 3 weeks. Parks Canada anticipates that the Draft Action Plan will be available on the website of Wood Buffalo National Park (https://www.pc.gc.ca/en/pn-np/nt/woodbuffalo/info/SEA_EES/action) and also through the Consulting with Canadians website early next week.

To develop the Draft Action Plan, Parks Canada has been leading a collaboration with a Federal-Provincial-Territorial Coordinating Committee (https://www.pc.gc.ca/en/pn-np/nt/woodbuffalo/info/SEA_EES/action/FPT) and with Indigenous partners of Wood Buffalo National Park. Over the past year, development of this draft Action Plan has included engagement with Indigenous groups, on-going collaboration through working groups, and has been informed by existing provincial and territorial government processes where relevant.

As described on the Wood Buffalo National Park website, the draft Action Plan is developed around several thematic areas and uses existing processes led by the relevant levels of government where appropriate. As such, your organization may have opportunities to engage with relevant government leads through related initiatives, and/or through this public comment period coordinated by Parks Canada.

Parks Canada is pleased to provide an opportunity for your review of this draft Action Plan and looks forward to receive any comments you may have. **Please submit your comments on the Draft Action Plan by December 10, 2018 to wbnpwhs.pnwbspm@pc.gc.ca and also CC Joseph Zebrowski at Joseph.Zebrowski@canada.ca.**

If you any questions about the draft Action Plan you may direct them to this email address with a CC to Joseph Zebrowski.

Sincerely,

Laurie Wein
Senior Manager, Wood Buffalo National Park World Heritage Site Action Plan
International and Intergovernmental Affairs
Heritage Designations and Programs
Parks Canada / Government of Canada

From: [AEP LUF](#)
Subject: BIGHORN COUNTRY
Date: November 23, 2018 12:07:50 PM
Attachments: [image002.png](#)

Dear Friends,

The Government of Alberta is proposing Bighorn Country as a way to strengthen the existing management of the area. The goal is to ensure safe and positive outdoor recreation and tourism experiences; protect critical headwaters and the environment; and continue to support the opportunities this area provides to Albertans. Bighorn Country includes the designation of a new Wildland Provincial Park and new, expanded or amended parks, recreation areas, and Public Land Use Zones.

The proposed Bighorn Country would support policy integration, direction and clarity needed to help guide decisions that collectively reflect and support the needs and values of Albertans.

Your feedback is important to us as we continue to better understand how our social, environmental and economic values shape conservation and recreation management in Bighorn Country. This is a shared responsibility.

Further information on the proposal and an online survey are available at talkaep.alberta.ca.

Comments will be collected until January 31st, 2019.

For enquiries, e-mail: aep.bighorncountry@gov.ab.ca

-
Thank you for your participation,
Alberta Environment and Parks



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